

LCS Board Meeting
10:00 AM, Thursday, May 21st, 2020
By teleconference

Members Present:

President - Carole Jeanne Wolff (1st term to 2020);
Vice-president - Howard Feldstein (1st term to 2020);
Treasurer - Andrew Timothy Boardman (1st term to 2021);
Secretary - George William Radford (1st term to 2020);
Director - Elizabeth Villaseñor Ramirez (1st term to 2020);
Director - Mac Bruce Whyte (1st term to 2020);
Director - Brian Thomas Dalziel (1st term to 2021);
Director - Virginia Boyle Pelzl (1st term to 2020);
Director - Christine Caldwell (1st term to 2021);
Director - Larry John Barnhardt; (1st term to 2021).
Director - Antoinette Francis Brahm (1st term to 2021);

Members Absent:

Vacant positions:

Director - (1st term to 2021);
Director - (1st term to 2021).

Also present:

Executive Director - Steve Irvin Balfour.
Nancy Creevan

1. Call to Order: Carole Wolff, President at 10:05 AM.

2. Adoption of Agenda: There was a determination of a Quorum with eleven of eleven voting members present.

M/S/C George Radford/Tim Boardman to approve the May 21st, 2020 agenda. The Board unanimously approved.

3. President's Report: Carole Wolff

Carole Wolff welcomed members indicating The Board had a full agenda to deal with..

4. Secretary's Report: George Radford

- **Approval of the April 16th, 2020 Minutes:** M/S/C George Radford /Howard Feldstein to approve the minutes of the April 16th, 2020 Board meeting. The Board unanimously approved. **Motion Carried.**

5. Executive Director's Report - May 2020. Steven Balfour

The LCS campus and Wilkes center are closed and locked down. A skeleton staff rotates to perform basic maintenance.

The Municipality is still not accepting applications for reopening from AC's.

Steve described new programs that are under development and can be offered online.

The work on the Art Bodega, Darling paving, and Sneeze guards for the Office were approved by the Board. has begun.

Most of the PSE equipment necessary for opening has been received.

Steve updated the Board on initiatives Alfredo and Diana are working on. Alfredo has already launched a Spanish conversation class using Zoom.

Steve reviewed the stages necessary for a gradual reopening of the campus. Mac Whyte suggested a security guard might be required on campus to guard against individuals who resist distancing and mask requirements.

6. Treasurer's report: Tim Boardman, Treasurer.

Membership and donations holding up well, under the circumstances. Admin is higher than expected by about \$80k, April became a 5 pay week month because Friday May 1 was a holiday so all the employees were paid a day early on April 30.

Year to date [YTD]

Still \$565k below budget, little change from last month. Unrestricted cash & bank stands at \$855,000 or close to 3 months payroll assuming zero receipts.

M/S/C Mac Whyte/Gin Pelzl to accept the May 2020 Treasurer's Board Report, Balance Sheet and other financial reports. Discussion. The Board unanimously approved. **Motion Carried.**

7. Standing Committee Reports:

- **Audit Committee:** Brian Dalziel, Chairperson.

No significant activity this past month for the Audit Committee.

- **Campus Committee:** Howard Feldstein, Chairperson.

Howard reported he had obtained an appraisal for the Wilkes property. One is 350 to 375 thousand dollars.

- **Community Committee:** Larry Barnhardt. Chairperson.

The Reaching Out program currently has 35 Companions and 87 Reaching Out Volunteers.

Larry is currently working on the C-19 Planning Committee and the team looking at getting lapsed members to rejoin.

- **Program Committee:** Mac Whyte, Chairperson

Link to May 14th meeting notes: <https://tinyurl.com/y8pjovvm>

The focus of the committee at present is to develop **processes for recruitment, orientation, and training for instructors, facilitators and other personnel.**

Michael Goss now hosts two very successful online tech programs that are attracting a significant audience.

- **Fund Development Committee** George Radford, Chairperson.

As of April 30, 2020 the total was 402, 108.24. This number has almost double since April but waiting on the figures for May 31 for a complete report to date.

8. Ad Hoc Capital Campaign Committee: Steve Balfour. No report this month.

9. Ad Hoc LCS 2.0 Project Management Committee: Brian Dalziel, Chairperson.

No report this month.

10. Ad hoc Committee for C-19 Planning George Radford

The team continues to meet weekly to develop plans for the gradual reopening of the LCS Campus.

Steve Balfour made a presentation on COVID 19 for reopening into the new normal.

11. Ongoing activities

Reaching Out Program:

Began March 23 and is in its 59th day of operation.

The number of companions has remained constant at 35 participants

The Reaching Out Program continues to engage 25 volunteers contacting companions each day.

In a recent survey of Reaching Out Companions, the vast majority liked the program, and most want to see it continued.

Emergency Preparedness:

Steve has been working with Cruz Roja to create an ongoing program for LCS members and the community at large to learn about all aspects of preparing for emergency issues, including but not limited to COVID-19, Post Life Planning, End of Life preparedness, etc. This course will be a fee-based program offered both online and in person.

Organize a Mexican Advisory Council made up of people of influence and affluence to advise, assist, and be critical advocates of the Lake Chapala Society.**11. New Business:**

- . LCS Cafe Corazon has approached Steve for rent relief and ending free coffee for volunteers; additional Sunday with hours and longer hours during the week when the cafe reopens. Discussion was done with no conclusive decision at this time.

12. Old Business:

- None.

13. Adjournment

M/S/C George Radford/Tim Boardman to adjourn the meeting. The Board unanimously approved adjournment at 11:33 AM.

The next board meeting date will be Thursday, July 18th, 2020 at 10:00 AM using Zoom teleconference services.

George William Radford, Secretary

Date of Approval: June 18th, 2020

Carole Jeanne Wolff, President