

LCS Board Meeting
10:00 AM, Thursday, September 17th, 2020
By teleconference

Members Present:

President - Stephen Irvin Balfour (1st term to 2022);
Vice-president - Howard Feldstein (1st term to 2021);
Treasurer - Andrew Timothy Boardman (1st term to 2021);
Secretary - George William Radford (2nd term to 2022);
Director - Elizabeth Villaseñor Ramírez (2nd term to 2022);
Director - Michael Ross Searles (1st term to 2022);
Director - Brian Thomas Dalziel (2nd term to 2022);
Director - Christine Carter Caldwell (1st term to 2021);
Director - Larry John Barnhardt; (1st term to 2021).
Director - Richard Joseph Chase (1st term to 2022);
Director - Yolanda Martínez Llamas (1st term to 2022).

Past President - Carole Wolff

Members Absent:

Director - Antoinette Francis Brahm (1st term to 2021);
Past President - Carole Jeanne Wolff

Vacant positions:

Director - (1st term to 2021).

Also present:

Nancy Creevan
Emile Badawy

1. Call to Order: Stve Balfour, President, at 10:05 AM.

2. Adoption of Agenda: There was a determination of a Quorum with twelve of twelve voting members present.

M/S/C George Radford/Howard Feldstien to approve the September 17th, 2020 agenda. The Board unanimously approved.

3. President's Report: Steve Balfour

The search for the new Executive Director is underway. A search committee has been constituted to interview and recommend to the Board qualified candidates.

Normal agenda items have been minimized or deferred to next month's meeting to allow time for a virtual Board retreat titled "Keeping the Ship Afloat".

4. Secretary's Report: George Radford

- **Approval of the August 13th, 2020 Minutes:** M/S/C Tim Boardman/Howard Feldstein to approve the minutes of the August 13th, 2020 Board meeting. The Board unanimously approved. **Motion Carried.**
- **Approval of the August 26th, 2020 Special Board Meeting Minutes:** M/S/C Tim Boardman/Howard Feldstein to approve the minutes of the August 26th, 2020 Board meeting. The Board unanimously approved. **Motion Carried.**
- The AGM Minutes of August 20, 2020 have been translated and are under review for errors/omissions.

5. Executive Director's Report - August, 2020. Steven Balfour

- Gary Freshley has resigned his position in the IT team. LCS desperately needs qualified IT volunteers.
- Membership stands at 1,810 at the end of August. The January 2020 figure was 2,608.
- Implementation of the Stripe payment processing feature is now in the hands of Chuck Ball, the LCS webmaster.
- Open Circle will re-open November 1st using the lawn area beside the Gazebo. A reservation system is being used to limit attendance to 72 individuals so safety protocols can be followed.
- The Campus will reopen Monday September 21st. Board volunteers are needed to act as Greeters at the two entry gates.
- Five restaurants have applied to provide restaurant services on the Campus. The successful applicant should be known very shortly.

6. Treasurer's report: Tim Boardman, Treasurer.

- The official reports are delayed by the illness of a staff member
- Unrestricted donations stand at \$854 thousand pesos at the end of August
- Revenue for the month was approximately \$300 thousand pesos, including \$85 thousand in donations and \$35 thousand from programs.

8. Standing Committee Reports:

- **Audit Committee:** Brian Dalziel, Chairperson.

<https://docs.google.com/document/d/19fNuuoguKq0VyKlhVeBRfbVM1YCvsFG1gdcOBUVYNag/edit>

- **Motion;**
 - Brian Dalziel moved that the policies developed by the Audit Committee addressing Complaint Arbitration be approved by the Board. M/S/C George Radford. Unanimous approval.
- **Motion carried.**
- **Campus Committee:** Howard Feldstein, Chairperson.
 - **Motion;**
 - Howard Feldstien moved that Lic. Spencer McMullen be appointed to represent the LCS in the probate of donated property. M/S/C George Radford. Discussion. Unanimous approval.
 - **Motion carried.**
- **Community Committee:** Larry Barnhardt. Chairperson. Report held for October meeting.
- **Program Committee:** Report held for October meeting.
- **Fund) Development Committee** George Radford, Chairperson. Report held for October meeting.

9. Ad Hoc Capital Campaign Committee: Steve Balfour. Report held for October meeting.

10. Ad Hoc LCS 2.0 Project Management Committee: Brian Dalziel, Chairperson. Report held for October meeting.

12. Ad hoc Committee for Membership Renewals George Radford

Report held for October meeting.

13. Old Business:

Report held for October meeting.

15. Adjournment

DRAFT M/S/C Howard Feldstien/Tim Boardman to adjourn the meeting. The Board unanimously approved adjournment at 11:35 A.M. to make way for the Planning Session.

The next board meeting date will be Thursday, October 15th 2020 at 10:00 AM using Zoom teleconference services.

George William Radford, Secretary

Date of Approval: October 15th, 2020

Stepen Irwin Balfour, President