

LCS Board Meeting
10:00 AM, Thursday, March 11, 2021
By Zoom Teleconference

Note: The March Board meeting was held a week earlier than normal to accommodate the AGM scheduled for March 16th.

Members Present:

President - Stephen Irvin Balfour (1st term to 2022);
Vice-president - Howard Feldstein (1st term to 2021);
Treasurer - Andrew Timothy Boardman (1st term to 2021);
Secretary - George William Radford (2nd term to 2022);
Director - Brian Thomas Dalziel (2nd term to 2022);
Director - Larry John Barnhardt; (1st term to 2021).
Director - Richard Joseph Chase (1st term to 2022);
Director - Yolanda Martínez Llamas (1st term to 2022).

Members Absent:

Director - Antoinette Francis Brahm (1st term to 2021);
Director - Elizabeth Villaseñor Ramírez (2nd term to 2022);
Director - Michael Ross Searles (1st term to 2022);
Director - Christy Carter Caldwell (1st term to 2021);
Past President - Carole Jeanne Wolff

Vacant positions:

Director - (1st term to 2021).

Also Present

Luis Francisco Pacheco Camara, Executive Director

1. Call to Order: Steve Balfour, President, at 10:05 AM.

2. Determination of a Quorum:

There was a determination of a Quorum with eight of twelve voting members present.

3. Adoption of Agenda:

Motion:. M/S/C George Radford/Larry Barnhardt to approve the March 11th, 2021

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agenda. The Board unanimously approved. **Motion carried.**

4. President's Report: Steve Balfour

Concerts in the Park Are being well attended and successful. Kim Kuzma is scheduled for later in March.

AGM 104 members have registered to attend so far.

VP Position The Nominating Committee has recommended to leave the position vacant until a suitable candidate can be found.

Board Retreat Will be scheduled following the AGM.

Motion:. M/S/C Steve Balfour/Brian Dalziel to recommend Howard Feldstien be awarded a lifetime membership in the LCS in recognition of his more than a decades service to the organization. **Discussion.** The Board unanimously approved. **Motion carried.**

5. Secretary's Report: George Radford

The Minutes of the Board Meeting on February 18th, 2021.

- **.Motion** M/S/C George Radford/ Tim Boardman to approve the minutes of the February 18th Board meeting. The Board unanimously approved. **Motion Carried.**
- The AGM Minutes of August 20, 2020 were delivered to Bancomer for updating over 6 weeks ago. No response. George Radford will follow up with the branch manager.

6. Treasurer's report: Tim Boardman, Treasurer.

Regular monthly reports are not available given the earlier meeting date for the Board meeting. February and March reports will be available for the next Board meeting in April.

Tim Boardman presented the financial statements and opinion from the Grant Thornton independent auditors report. The final report will be made available to members attending next week's General Assembly.

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7. Executive Director's Report - March, 2021. Luis Francisco Pacheco

The campus reopened on February 13th.

Attendance by week

<u>Feb 2 to Feb 6</u>	<u>163</u>
<u>Feb 8 to Feb 14</u>	<u>380</u>
<u>Feb 15 to Feb 21</u>	<u>647</u>
<u>Feb 22 to Feb 28</u>	<u>750</u>
<u>March 1 to March 7</u>	<u>819</u>

Campus maintenance

Three major programs are being designed so they can be presented to the board:

1. Campus reforms in order to comply with *Proteccion Civil* regulations for campus operation.
2. Annual maintenance plan.
3. Koi pond reform. A large structural problem with the large pond. It is losing almost one-quarter of its water capacity every day.

Development activities

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The donations program is currently being updated, and all the thank you notes have been sent.

The Brandon and James concert took place on February 14. A hundred and seventy-seven people attended. It was the first massive event after reopening.

The second concert with Spencer and Effie scheduled for February 27 was a success. A hundred and seventy-three people attended. The 3th concert is scheduled for March 13th featuring Enrique de Allende and the 4th concert is scheduled for March 28th with Kim Kuzama.

Open Circle will continue according to the schedule. Thirty-four people attended the February 14th conference. The February 21 conference with Loretta Downs got 53 attendees and the March 7 had a 103 people attendance.

The Executive director, Development director, Education director, and Graphic designer continue evaluating the Givecloud platform. A simulation is being designed and uploaded so it can be tested according to LCS operational needs. Try out should start by the end of March.

Education Programs.

Spanish is operating normally and groups are growing in attendance. We have our second Driver's license class this year and helped at least 12 of those students to get their license in person. The new Workshop with Grandes Maestros (artisans) together with the Mudlarks group was announced.

In support of the creation of the Mexican Advisory Council, the Handout made by Larry and Alfredo it is now at the design department. A Spanish version was also sent to design department.

Student Aid Program:

We received 3 new applications. Most students were paid in Feb. There's still some that haven't been paid since their grades have been arriving late.

Human resources.

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Staff Vacation Annual plan's been updated and running. Regarding Human Resources matters we are still working on the Reglamento interno de trabajo and the Health and Hygiene Manual in order to comply with Mexican law.

Volunteers

The executive director had a general meeting with all the managers. We will start to work on an annual plan for each area and a general volunteer plan. Monthly manager meetings will be held.

Membership

We can see a small raising on the membership numbers.

Issues that Board should address:

1. Open up the book library to physical access.

Motion:. M/S/C George Radford/Larry Barnhardt to approve the Executive Director to reopen the Library to borrowers if all required safety measures can be implemented.

Discussion. The Board unanimously approved. **Motion carried.**

2. Policy for the New Membership and Renewal Pprocedure and Pricing

Motion:. M/S/C Rick Chase/Brian Dalziel to approve the recommended changes to the terms for new memberships and renewals. **Discussion.** The Board unanimously approved. **Motion carried.**

3. Feria de los Maestros requested to use LCS for a Fair event.

Motion:. M/S/C Larry Barnhardt/George Radford to authorize the Executive Director to explore how the Maestros event might be held safely on campus and how the LCS might receive revenue. **Discussion.** The Board unanimously approved. **Motion carried.**

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<u>Member ship Type</u>	<u>J a n 1 9 a s o f 2/ 1/ 1 9</u>	<u>F e b 1 9 a s o f 3/ 1/ 1 9</u>	<u>M a r 1 9 a s o f 4/ 1/ 1 9</u>	<u>N o v 1 9 a s o f 12/ 1/ 1 9</u>	<u>D e c 1 9 a s o f 1/ 1/ 2 0</u>	<u>J a n 2 0 a s o f 2 / 1 / 2 0</u>	<u>F e b 2 0 a s o f 3/ 1/ 2 0</u>	<u>M a r 2 0 a s o f 4/ 1/ 2 0</u>	<u>J u l 2 0 a s o f 8 / 1 / 2 0</u>	<u>A u g 2 0 a s o f 9/ 1/ 2 0</u>	<u>D e c 2 0 a s o f 1/ 1/ 2 1</u>	<u>J a n 2 1 a s o f 2 / 1 / 2 1</u>	<u>F e b 2 0 a s o f 3/ 1/ 2 1</u>
<u>Busines s Gold</u>	4	4	4	3	3	2	2	2	3	2	1	1	1
<u>Busines s Palladiu m</u>	0	0	0	1	1	2	2	2	2	1	0	0	0
<u>Busines s Platinum</u>	2	2	2	2	2	2	2	2	1	0	0	0	0
<u>Busines s Silver</u>	1	1	1	1	1	2	2	2	3	3	3	3	3
<u>Busines s Titanium</u>	0	0	0	0	=	:	:	:	1	2	3	3	3

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<u>Employee</u>		1	1	1	1	1	1	1	1	1	1	1	1
<u>Life Member</u>	<u>1</u> <u>4</u>	<u>14</u>	<u>14</u>	<u>16</u>	<u>16</u>	<u>16</u>	<u>16</u>	<u>16</u>	<u>15</u>	<u>15</u>	<u>14</u>	<u>14</u>	<u>14</u>
<u>Monthly Member</u>	<u>1</u> <u>8</u> <u>1</u>	<u>28</u> <u>1</u>	<u>23</u> <u>5</u>	<u>68</u>	<u>9</u> <u>1</u>	<u>1</u> <u>7</u> <u>7</u>	<u>1</u> <u>5</u> <u>4</u>	<u>89</u>	<u>8</u>	<u>8</u>	<u>2</u> <u>2</u>	<u>1</u> <u>5</u>	<u>2</u> <u>3</u>
<u>Regular Member</u>	<u>2</u> <u>2</u> <u>8</u> <u>1</u>	<u>22</u> <u>68</u>	<u>22</u> <u>73</u>	<u>22</u> <u>60</u>	<u>2</u> <u>1</u> <u>6</u> <u>4</u>	<u>2</u> <u>1</u> <u>9</u> <u>1</u>	<u>2</u> <u>1</u> <u>6</u> <u>4</u>	<u>20</u> <u>86</u>	<u>1</u> <u>6</u> <u>0</u> <u>3</u>	<u>1</u> <u>4</u> <u>9</u> <u>9</u>	<u>1</u> <u>4</u> <u>2</u> <u>5</u>	<u>1</u> <u>3</u> <u>2</u> <u>3</u>	<u>1</u> <u>3</u> <u>9</u> <u>7</u>
<u>Senior Member</u>	<u>3</u> <u>4</u> <u>3</u>	<u>34</u> <u>6</u>	<u>34</u> <u>8</u>	<u>32</u> <u>1</u>	<u>3</u> <u>2</u> <u>2</u>	<u>3</u> <u>3</u> <u>7</u>	<u>3</u> <u>4</u> <u>9</u>	<u>33</u> <u>1</u>	<u>2</u> <u>7</u> <u>5</u>	<u>2</u> <u>7</u> <u>3</u>	<u>2</u> <u>9</u> <u>5</u>	<u>2</u> <u>7</u> <u>6</u>	<u>2</u> <u>8</u> <u>3</u>
<u>Student Member</u>	<u>2</u>	<u>2</u>	<u>3</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>1</u>	<u>2</u>	<u>1</u>	<u>1</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u>Total</u>	<u>2</u> <u>8</u> <u>2</u> <u>8</u>	<u>29</u> <u>19</u>	<u>28</u> <u>81</u>	<u>26</u> <u>75</u>	<u>2</u> <u>6</u> <u>0</u> <u>3</u>	<u>2</u> <u>7</u> <u>3</u> <u>2</u>	<u>2</u> <u>6</u> <u>9</u> <u>3</u>	<u>25</u> <u>33</u>	<u>1</u> <u>9</u> <u>1</u> <u>3</u>	<u>1</u> <u>8</u> <u>0</u> <u>5</u>	<u>1</u> <u>7</u> <u>6</u> <u>4</u>	<u>1</u> <u>6</u> <u>3</u> <u>6</u>	<u>1</u> <u>7</u> <u>2</u> <u>5</u>

7. Nominating Committee: Brian Dalziel, Chairperson

Current members not returning for 2021

- Antoinette Brahm
- Howard Feldstien

Running for re-election

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- Tim Boardman (standing for re-election)
- Christy Caldwell (standing for re-election)
- Larry Barnhardt (standing for re-election)
- Yolanda Martínez Llamas (standing for re-election)
- Hunter Johnson (running for Antoinette Brahm's empty seat)

8. AGM, March 16th_The meeting will be conducted using ZOOM.

- Board participants are requested to prepare and pre-record their segments.
- Larry and Steve will prepare a presentation to occupy the ½ hour before the meeting is convened.

9. Membership Committee: Brian Dalziel, Chairperson

88 members who let their memberships expire last year have now renewed.

Only 22 of these renewals had been contacted by volunteer callers.

10. Community Committee: Larry Barnhardt, Chairperson

Mexican Advisory Council -

- 50 volunteers have been narrowed to 10
- Interviews with the 10 are expected to be completed in April.
- The target number for participants is 5 members.
- Alfredo is working on Committee processes. A bi-lingual handbook is being developed.
- Larry will invite the selected members to a future Board meeting

11. Old Business: No items raised.

12. Adjournment

M/S/C Howard Feldstein/Larry Barnhardt to adjourn the meeting. The Board unanimously approved adjournment at 11:30 A.M.

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The next board meeting date will be Thursday, April 15th, 2021 at 10:00 AM via ZOOM teleconference.

George William Radford, Secretary

Date of Approval: April 15th, 2021

Stephen Irvin Balfour, President