

LCS Board Meeting Minutes



10:00 AM, Thursday, December 15th, 2022

In person and by Zoom video due to members traveling

Members Present:

President - Stephen Irvin Balfour (2nd term to 2024);
Vice-president - Larry John Barnhardt; (2nd term to 2023);
Secretary - George William Radford (3rd term to 2024);
Director - Hunter Lee Johnson III (1st term to 2023);
Director - Richard Joseph Chase (2nd term to 2024);
Director - Yolanda Martínez Llamas (2nd term to 2024),
Director - Leigh Ann Manheim (1st term to 2024) By Zoom
Director - Gregory Kyle Custer (1st term to 2023),
Director - Gregory DiStefano (1st term to 2023),
Past President - Carole Jeanne Wolff.

Members absent:

Treasurer - Andrew Timothy Boardman (2nd term to 2023);

Director - Christy Carter Caldwell (2nd term to 2023);

Vacant positions:

Director - (2nd term to 2023);

Director - (1st term till 2024)

Also Present

Luis Francisco Pacheco Camara, Executive Director

1. Call to Order: Steve Balfour, President, at 10:13 AM.

2. Determination of a Quorum:

There was a determination of a Quorum with nine of eleven voting members present.

3. Adoption of Agenda:

Motion:. M/S/C George Radford/Larry Bardhardt to approve the December 15th, 2022 agenda. The Board unanimously approved. Motion carried.

4. President's Report: Steve Balfour

- In order to focus on key objectives from the last year Steve limited his remarks.

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5. Secretary's Report: George Radford, Secretary

- **Motion:** M/S/C George Radford/Rick Chasel to approve the minutes of the November 17th, 2022 Board Meeting. The Board unanimously approved. **Motion Carried.**

6. Treasurer's report: Tim Boardman, Treasurer

Due to a delay in accounting reports the financial reports were not available.

Board members discussed the pressure on revenue in the upcoming year and reviewed membership fee increases to be implemented in 2023 with approval of the membership at the General Assembly.

- **Motion:** M/S/C George Radford/Hunter Johnson to approve an increase in the cost of regular membership for 2023 to \$1,000 pesos annually. **Discussion.** The Board unanimously approved. **Motion Carried.**

Board members discussed the contents of the 2023 budget as prepared by the Executive Director and reviewed by the Finance Committee.

- **Motion:** M/S/C Rick Chase/George Radford to approve the 2023 LCS budget as presented. **Discussion.** The Board unanimously approved. **Motion Carried.**

7. Customer Service Report - Leigh Manheim, Chairperson (by Zoom)

- Videos for Volunteer customer service training are being finalized in time for presentation at the March AGM. Board members will be exposed to the customer service training at a future meeting.

8 Information Systems Upgrades - Executive Director's Report - Luis Francisco Pacheco

- Luis presented a PowerPoint presentation indicating that a Point-of-Sale application had been selected. He outlined the steps in planning the testing and and the volunteer participation required. implementation

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9. Community Collaboration - Mexican Advisory Council: Yoly Martinez, Chairperson

- A small Posada was held to examine how to make better use of the Wilkes facility for the Mexican community.
- An education class was held focused on children with Diabetes.
- Upgrades to the Spanish library are being examined.

10. Community Visibility

- The idea of having an LCS table at key community events was identified as a way of raising awareness of LCS services and value to the Lakeside community.

11. Taking Care of What We Have - Campus Working Group: Larry Barnhardt, Chairperson.

- Students from the Architecture department at UdeG will assist the Campus Committee in completing extensive building and infrastructure assessments for all LCS facilities.
- Two professors will supervise the student activities working with LCS volunteers.
- The assessments will cover buildings, landscaping and hardscaping.
- The objective is to have the assessment ready for the AGM in March, 2023

12. Old Business: None

13. New Business:

Alfredo Perez is swamped with work and needs assistance.

Motion: M/S/C Hunter Johnson/Larry Barnhardt to approve the hiring on a part-time contract basis an assistant for Alfredo Perez. **Discussion.** The Board unanimously approved. **Motion Carried.**

14. Adjournment: M/S/C Hunter Johnson/Larry Barnhardt to adjourn the meeting. The Board unanimously approved adjournment at 12:33 P.M..

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The next board meeting date will be Thursday, January 19th, 2022 at 10:00 A.M. in person and by Zoom.

_____ Date of Approval: January 19th, 2022
George William Radford, Secretary

Stephen Irvin Balfour, President