

LCS Board Meeting
10:00 AM, Thursday, July 16th, 2020
By teleconference

Members Present:

President - Carole Jeanne Wolff (1st term to 2020);
Vice-president - Howard Feldstein (1st term to 2020);
Treasurer - Andrew Timothy Boardman (1st term to 2021);
Secretary - George William Radford (1st term to 2020);
Director - Elizabeth Villaseñor Ramirez (1st term to 2020);
Director - Mac Bruce Whyte (1st term to 2020);
Director - Brian Thomas Dalziel (1st term to 2021);
Director - Christine Caldwell (1st term to 2021);
Director - Larry John Barnhardt; (1st term to 2021).
Director - Antoinette Francis Brahm (1st term to 2021).

Members Absent:

Director - Virginia Boyle Pelzl (1st term to 2020).

.Vacant positions:

Director - (1st term to 2021);
Director - (1st term to 2021).

Also present:

Executive Director - Steve Irvin Balfour.
Nancy Creevan

1. Call to Order: Carole Wolff, President at 10:05 AM.

2. Adoption of Agenda: There was a determination of a Quorum with ten of eleven voting members present.

M/S/C George Radford/Mac Whyte to approve the July 16th, 2020 agenda. The Board unanimously approved.

3. President's Report: Carole Wolff

Carole Wolff asked members to reserve Aug24/25 for a Board retreat following the planned AGM.

4. Secretary's Report: George Radford

- **Approval of the June 18th, 2020 Minutes:** M/S/C Tim Boardman/Howard Feldstein to approve the minutes of the June 18th, 2020 Board meeting with changes noted. The Board unanimously approved. **Motion Carried.**

5. Executive Director's Report - July, 2020. Steven Balfour

Steve reviewed with Board members the extensive campus improvements that have been made to accommodate safe reopening requirements.

A chapala representative is scheduled to inspect LCS preparations for reopening and issue a certificate of approval to open.

Phase One opening

Campus Hours 9-5, Monday through Friday?

Main Campus Gardens

Library ?

Customer Service Office

Possible Activities to open

If leaders and attendees willing:

Blood Pressure

Mindfulness

Low impact exercise

Games, cards - 2 per table

Discussion groups (w/limits)

Tech classes

Renters: Lakeside AA, Al-Anon,

Toastmasters, Nursing School

legal, Insurance, hearing, eye one on one

Taller Autoestima, Clases de Bordado

Income Classes:

Spanish Classes - main campus
Emergency Preparedness (when ready)
Intro to Lakeside New Series
Not sure when the audience will be ready for
Prueba and PEP Classes

An appeal for reopening has been received from Cafe Corazon. No decision will be taken until more is known about the overall sequence and timing of activity restarts.

Steve will shortly issue a fourth appeal to members for donations.

6. Treasurer's report: Tim Boardman, Treasurer.

June 2020

Total revenue for the month just over \$207k. Expenses for the month includes \$60k for grounds maintenance and repairs including the purchase of 1 new lawn mower.

Year to date [YTD]

Unrestricted cash at the end of the month is \$956k or approximately 3 months of reduced operations.

M/S/C George Radford/Howard Feldstein to accept the July 2020 Treasurer's Board Report, Balance Sheet and other financial reports. Discussion. The Board unanimously approved. Copies of the reports are available in the LCS Office. **Motion Carried.**

8. Standing Committee Reports:

- **Audit Committee:** Brian Dalziel, Chairperson.

A letter of complaint and other documents expressing grievances were received from LCS members Danielle Pagé and Karla Boentgen on July 7, 2020. In response to those statements, the Board of Directors made the following judgements:

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(1) Earlier complaints from these and other members related to the 2019 Holiday Fair were resolved last month. Those resolutions are complete and have been adopted.

(2) A revised policy concerning political and religious expression on campus was adopted unanimously by the Board of Directors on June 18, 2020.

(3) The Audit Committee will draft revised procedures to clarify the process used to address complaints from members.

- **Campus Committee:** Howard Feldstein, Chairperson.
 - Howard presented an overview of a multi-phase plan to fund the purchase of the Molinari property and complete construction of the new ARTS Center using proceeds from the sale of the Wilkes center and some capital fundraising. The plan would take advantage of a possible matching \$100,000 USD donation from an anonymous member.
 - There was insufficient time for a review of the proposal. That will be scheduled subsequently.
 - Howard will send Board members a summary of the calculus developed to-date.
- **Community Committee:** Larry Barnhardt, Chairperson.

No report this month.

- **Program Committee:** Mac Whyte, Chairperson

Mac reported the focus of the committee at present is developing processes for the recruitment, orientation, and training for instructors, facilitators, and other personnel;

A instructor/ volunteer form has been developed

An instructor profile that reflects the characteristics that we (LCS) desire for programs has been completed.

Glorine and-Susana have begun development of a volunteer profile via a Google Docs.

- **Fund) Development Committee** George Radford, Chairperson.

No report this month.

9. Ad Hoc Capital Campaign Committee: Steve Balfour. No report this month.

10. Ad Hoc LCS 2.0 Project Management Committee: Brian Dalziel, Chairperson.

No report this month.

11. Ad hoc Committee for C-19 Planning George Radford

The team continues to meet weekly to review financial status and develop plans for the gradual reopening of the LCS Campus.

12. Ad hoc Committee for Membership Renewals George Radford

The team meets weekly to develop an email and phone campaign to reach lapsed members to encourage renewal. The program will launch next week with emails sent to a pilot group of approximately 220 lapsed members. Results are expected to be summarized in Early August.

13. Ongoing activities

The successful Reaching Out Program continues to check on the safety of local residents.

14. Old Business:

- None.

15. Adjournment

M/S/C George Radford/Tim Boardman to adjourn the meeting. The Board unanimously approved adjournment at 11:37 AM.

The next board meeting date will be Thursday, August 13th, 2020 at 10:00 AM using Zoom teleconference services.

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Date of Approval: August 13th, 2020

George William Radford, Secretary

Carole Jeanne Wolff, President