

LCS Board Meeting Minutes



10:00 AM, Thursday, July 21st, 2022

By Zoom video due to members traveling

Members Present:

President - Stephen Irvin Balfour (2nd term to 2024);
Treasurer - Andrew Timothy Boardman (2nd term to 2023);
Secretary - George William Radford (3rd term to 2024);
Director - Richard Joseph Chase (2nd term to 2024);
Director - Yolanda Martínez Llamas (2st term to 2024);
Director - Hunter Lee Johnson III (1st term to 2023);
Director - Christy Carter Caldwell (2nd term to 2023);
Director - Gregory Kyle Custer (1st term to 2023)
.Director - Leigh Ann Manheim (1st term to 2024);

Members absent:

Director - Larry John Barnhardt; (2nd term to 2023);
Past President - Carole Jeanne Wolff.

Vacant positions:

Vice-president - (2nd term to 2023);

Director - (2nd term to 2023)

Director - (1st term till 2024)

Also Present

Luis Francisco Pacheco Camara, Executive Director

1. Call to Order: Steve Balfour, President, at 10:04 AM.

2. Determination of a Quorum:

There was a determination of a Quorum with nine of ten voting members present.

3. Adoption of Agenda:

Motion: M/S/C Steve Balfour/George Radford to approve the July 21st, 2022 agenda. The Board unanimously approved. Motion carried.

4. President's Report: Steve Balfour

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- Steve Balfour indicated his updates would be covered in the Executive Directors report following.

5. Secretary's Report: George Radford, Secretary

- **Motion:** M/S/C George Radford/Christy Caldwell to approve the minutes of the June 16th, 2022 Board Meeting. The Board unanimously approved. Motion Carried.

6. Treasurer's report: Tim Boardman, Treasurer

- **June 2022**
- Membership, programs and fundraising all ahead of budget. No concert this month. Admin budget included an
- amount of \$100,000 for tech that did not happen, hence the under budget.
- **Year to date [YTD]**
- Continue to beat budget in most categories of revenue, expenses being held in check, however, we know that there
- are expenses to come that cannot be avoided.

Motion: M/S/C Tim Boardman/Rick Chase to accept the July 2022 Treasurer's Board Report, Balance Sheet and other financial reports. **Discussion.** The Board unanimously approved. **Motion Carried.**

A public report is available in the LCS office.

7. Campus Working Group: Larry Barnhardt, Chairperson.

- No report this month.

8. Board Development Committee: Hunter Johnson, Chairperson

- No report

9. Mexican Advisory Council: Yoly Martinez, Chairperson

- The last meeting of the Advisory Council had full attendance.
- The first offering of a newly developed course to teach money management to Mexican teenagers was held June 16th at the Biblioteca..

10. Executive Director's Report - Luis Francisco Pacheco

- **Information Systems Upgrades**

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- Specifications for the IT Manager's position have been created and a job description has been drafted for review and approval.
- Efforts are underway to document the current systems and their existing weaknesses. A report of future IT systems needs will follow.
- **Laurie Paul Wilson Estate**
 - The LCS has been named as the sole beneficiary of the estate. It is expected this will settle soon.
- **Habina Maria Hood Bequest**
 - The LCS is named as one of several beneficiaries of the estate of the late Habina Maria Hood.
 - The Board discussed the details of the processing of a complex estate and will.
- **LCS Website**
 - The loss of our webmaster has caused delays in keeping the website current.
 - A redesign of the website is being examined.

11. Old Business: None

12. New Business: None.

13. Adjournment: M/S/C Steve Balfour/Christy Caldwell to adjourn the meeting. The Board unanimously approved adjournment at 12:14 P.M..

The next board meeting date will be Thursday, August 18th, 2022 at 10:00 A.M. via Zoom.

George William Radford, Secretary

Date of Approval: July 21st, 2022

Stephen Irvin Balfour, President