

LCS Board Meeting Minutes

10:00 AM, Tuesday, January 9th, 2024



Members Present:

President - Stephen Irvin Balfour (2nd term to 2024);
Vice President - Yolanda Martínez Llamas (1st term to 2025)
Secretary - George William Radford (3rd term to 2024);
Director - Christy Carter Caldwell (3rd term to 2025)
Director - Gregory Kyle Custer (2nd term to 2025).
Director- Michael Platt (1st term to 2024)
Director - Gregory DiStefano (2nd term to 2025);

Director - Leigh Ann Manheim (1st term to 2024)
Past President - Carole Jeanne Wolff.

Members absent:

Treasurer - Andrew Timothy Boardman (2nd term to 2023);
Director - Hunter Lee Johnson III (2nd term to 2025);
Director - Leon Felipe Muñoz (1st term to 2025)

Vacant positions:

Director - Up for election 2024
Director - Up for election 2024

Also Present

Luis Francisco Pacheco Camara, Executive Director

An Executive Session to discuss human resources took place before the regular Board meeting attended by current members of the Board only.

1. Call to Order: Steve Balfour, President, at 10:38 AM.

2. Determination of a Quorum:

There was a determination of a Quorum with eight of eleven voting members present.

3. Adoption of Agenda:

Motion:. M/S/C Steve Balfour/Yoly Martinez to approve the January 9th, 2024 agenda. The Board unanimously approved. Motion carried.

4. President's Report: Steve Balfour

a. 2024 AGM

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- i. Date and time
 1. The General Assembly has been moved to Tuesday, March 19th beginning at 10:00 A.M. to take advantage of equipment set up for an event later in the day.
- ii. Agenda
 1. Standard agenda to be reviewed at the January Board meeting.
- iii. AGM Motions required
 1. Normal motions only will be required.
- b. Concerts and upcoming events
 - i. Jan 13 Mexican Community Outreach Concert. Shakira Unplugged at the auditorio.
 - ii. Feb 3rd Brandon and JamesFeb 24 Fleetwood Mac/Eagles tribute
 - iii. March 1 Fashion Show
 - iv. March 10 Freddie Mercury
 - v. March 19 AGM and Ninos Incapacitado

5. Secretary's Report: George Radford, Secretary

- **Motion:** M/S/C George Radford/Steve Balfour to approve the minutes of the December 12, 2023 Board Meeting. The Board unanimously approved. **Motion Carried.**

6. Treasurer's report: Tim Boardman, Treasurer

- No report for 2023 year end. The Treasurer was absent.
- Luis Pacheko indicated the 2024 budget would be presented for approval at the February Board meeting.
- Until then for purposes of financial reporting, the monthly budget for January and February would be set at 1/12th of the 2023 annual budget.
- **Motion:** M/S/C Greg Custer/Christy Caldwell to approve a motion to adopt an interim budget for January and February until passage of the 2024 budget at the AGM on March 19th, 2024. Discussion. The Board unanimously approved. **Motion Carried.**
- Greg Custer strongly recommended that "budget comments" draw a direct link to the advancement of the LCS 2.0 strategy.

7. Fund Advancement Committee: Greg DiStefano, Chairperson

- No report.

8. Board Development Committee: Hunter Johnson, Chairperson

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- No report in Hunter's absence,

9. Mexican Advisory Council: Yoly Martinez, Chairperson

- No report.

10. Executive Director's Report - Luis Francisco Pacheco

- **Information Systems**
 - Significant cleanup of the current collection in the new system is complete
 - A study to determine the volume of business in DVDs has shown sufficient volume to continue operation. DVDs warrant inclusion in the new system..
- **LCS Annual Directory**
 - The white pages were eliminated from this year's edition due to privacy/security concerns based on Mexican privacy regulations.

13. Old Business: None

14. New Business: None

15. Adjournment: M/S/C Tim Boardman/Steve Balfour to adjourn the meeting. The Board unanimously approved adjournment at 12:14 P.M..

The next board meeting date will be Tuesday February 13th, 2024 at 10:00 A.M..

George William Radford, Secretary

Date of Approval: January 9th, 2023

Stephen Irvin Balfour, President