

# LCS Board Meeting Minutes

## 10:00 AM, Thursday June 20<sup>th</sup>, 2024



President: Stephen Irvin Balfour (2nd term to August 2024);

Vice President: Yolanda Martinez Llamas (1st term to 2025)

Secretary: Michael Abe Platt (1s term to 2026);

Director – Madera Glenn (1st term to 2026);

Director – Hunter Lee Johnson III (2nd term to 2025);

Director – Linda Goman (1st term to 2026);

Director - Gregory Kyle Custer (2nd term to 2025);

Treasurer: Andrew Timothy Boardman; (3rd term to 2025);

Director – Stephen Graham (1st term to 2026);

Director – George William Radford (1st term to 2026);

### **Members absent:**

Director – Gregory DiStefano (1st term to 2025);

Director - Christy Carter Caldwell (3rd term to 2025);

Director - León Felipe Muñoz (1st term to 2025)

Past President - Carole Jeanne Wolff.

### **Vacant.positions:**

none

### **Guests:**

Lois Lindaul, Inez Dayer, Ellen Ray, Sarana Donaldson, John Henry, Jennifer Johnson, Barbra Harkness, Olga Vasquez, Melody Peterson, Rhonda Danielson, Cony Brewitz, Joan Ward, Marianne O'Halloran, Jill Martin, Luz Zepeda, Dale Palfrey

**1. Call to Order: Steve Balfour, President, at 9:58 A.M.**

**2. Determination of a Quorum:**

There was a determination of a quorum with ten of thirteen voting members present.

**3. Adoption of Agenda:**

**Motion:** M/S/C Steve Balfour/George Radford to approve the June 20th, 2024 Board Meeting agenda. The Board unanimously approved. **Motion carried.**



# LCS Board Meeting Minutes

10:00 AM, Thursday June 20<sup>th</sup>, 2024

**Closed Session 10:10 to 10:45 A.M.**

The Board discussed human resource matters, reviewed the status of a planned gift, legal matter, Constitution Revisions with Nancy DeSouza and Budget re-forecast.

#### **4. Secretary's Report: Michael Platt, Secretary**

**Motion:** M/S/C Michael Platt/George Radford to approve the minutes of the May 14<sup>th</sup>, 2024 Board Meeting. The Board unanimously approved. **Motion Carried.**

#### **5. Treasurer's report: Tim Boardman, Treasurer**

**Motion:** M/S/C George Radford/Hunter Johnson to accept the July. 2021 Treasurer's Board Report, Balance Sheet and other financial reports. Discussion. The Board unanimously approved. **Motion Carried.**

A public report is available from the LCS office.

#### **6. President's Report: Steve Balfour, President**

**EM Scheduled for August 20 – mark calendars**

**Agenda and Proposed Constitution changes to be posted ASAP**

#### **7. Board Development Committee: Hunter Johnson, Chairperson**

Confidentiality Agreements for those handling sensitive info

#### **8. IT Committee Update: George Radford, Chairperson**

The Committee is meeting weekly to address a backlog of items.

A new Library system (KOHA, ko ah), is in final testing and conversion of legacy data stages. Implementation is expected in late August.

The next initiatives are;

the development of a longer range plan for iT development to reflect the future of the LCS,

an application to support fundraising

a revamp of the existing LCS website

#### **9. Other Committee Reports:**



# LCS Board Meeting Minutes

10:00 AM, Thursday June 20<sup>th</sup>, 2024

## **Fund Development: Madera Glenn**

Meeting held June 10th. Requested Member Data. Next meeting June 24th.

## **Search Committee: Steve Graham**

Resumes received and reviewed. Top five candidate selected, and Zoom Meetings scheduled with committee members.

## **Open Circle: Greg Custer**

Greg is analyzing attendance drop off and exploring ways to improve the program via different formats. Speakers are needed.

## **Communications: Greg DiStefano**

Met with Conecciones Editor regarding the next publication. Magazine taking summer off.

## **10. Executive Committee Report:**

For the record these items were discussed during the closed session prior to the beginning of this board meeting.

Executive Director Search

Will Status

Board Commitment

Budget Re-forecast

Yolanda Martinez Llamas to become interim President at the end of this June 2024 meeting.

Steve Balfour to fill the position of Executive Director until the search committee has time to find, propose to the board, gain board approval and to retain a new Executive Director

## **Guest Speaker: Dale Palfrey**

“My purpose in being here today is to request clarification on communication policies that apply to LCS members and the press.” She continued asking about five bullet points.

## **13. Old Business: None**

## **14. New Business: None**



## LCS Board Meeting Minutes

10:00 AM, Thursday June 20<sup>th</sup>, 2024

**15. Adjournment:** M/S/C George Radford/Hunter Johnson to adjourn the meeting. The Board unanimously approved adjournment at 12:32 P.M..

### **NOTE - New Meeting Date**

**The next board meeting date will be Thursday June 20th, 2024 at 10:00 A.M**

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**Michael Abe Platt, Secretary**

**Date of Approval: July 18th, 2024**

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**Stephen Irvin Balfour, President**