

LCS Board Meeting

10:00 AM, Thursday, December 16th, 2021

At the South Campus Boardroom



Members Present:

President - Stephen Irvin Balfour (1st term to 2022);
Vice-president - Michael Ross Searles (1st term to 2022);
Treasurer - Andrew Timothy Boardman (2nd term to 2023);
Secretary - George William Radford (2nd term to 2022);
Director - Richard Joseph Chase (1st term to 2022);
Director - Yolanda Martínez Llamas (2st term to 2022);
Director - Brian Thomas Dalziel (2nd term to 2022);
Director - Hunter Lee Johnson III (1st term to 2023).
Director - Larry John Barnhardt; (2nd term to 2023).
Director - Christy Carter Caldwell (2nd term to 2023);
Past President - Carole Jeanne Wolff.

Vacant positions:

Director - (1st term to 2023);
Director - (2nd term to 2022),
Director - (2nd term to 2022).

Also Present

Luis Francisco Pacheco Camara, Executive Director

1. Call to Order: Steve Balfour, President, at 10:06 AM.

2. Determination of a Quorum:

There was a determination of a Quorum with ten of ten voting members present.

3. Adoption of Agenda:

Motion: M/S/C Steve Balfour/Hunter Johnson to approve the December 16th, 2021 agenda. The Board unanimously approved. **Motion carried.**

4. President's Report: Steve Balfour

- **Non Profit, Purchase Management Systems** Steve expressed the importance of getting on with selecting key applications to enhance the LCS's operations and fundraising activities.
- **The Concerts in the Park** !9 concerts have been held to-date. 17 of them featuring Latin performers. Approximately two million gross pesos have been raised for the LCS.

LCS Board Meeting



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- **Annual Fund** \$651 thousand pesos have been raised to-date through annual giving.

5. Secretary's Report: George Radford, Secretary

Motion M/S/C George Radford/ Rick Chase to approve the minutes of the November 18th, 2021 Board meeting. The Board members unanimously approved. **Motion Carried.**

6. Treasurer's report: Tim Boardman, Treasurer.

November, 2021

A good month with membership, programs and fundraising carrying the month.

Expenses largely as planned; fundraising carrying the month.

Restricted funds movements show the final payment for the Molinari property.

Year to date [YTD]

Membership, programs and Fundraising are all above budget and are going strong. Admin expenses are very close to budget, other expenses are in line with the increased levels of revenue. Buildings/grounds reflects the additional repairs and maintenance that has been required.

Unrestricted cash is at \$1,664k or close to 4 months of operations.

Motion: M/S/C Tim Boardman/Rick Chase to accept the December, 2021 Treasurer's Board Report, Balance Sheet and other financial reports. **Discussion.** The Board unanimously approved. **Motion Carried.**

A public report is available in the LCS office.

Motion: M/S/C Tim Boardman/Rick Chase The Treasurer moved to recommend that the Board of Directors of the Lake Chapala Society [LCS] approve the Budget for 2022 (as distributed on Nov 18,2021 to all Board members). **Discussion.** The Board unanimously approved. **Motion Carried.**

7. Executive Director's Report - Luis Francisco Pacheco

- The Dec 7th **volunteer appreciation lunch** was very successful. The Neill James awards were announced and plaques presented at the event.
- **LCS attendance** is steady with over 900 visitors a week recorded.

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- **Electrical issues** have been a problem on the Campus. LCS has been ordered by the CFE to move electrical boxes to exterior walls. Circuits have been overloaded from the concert's stage and the Mudlarkers kiln requiring an electrical contractor.
- **West Annex** The wall has been removed and efforts are underway to extend the Blue Patio into the additional space provided.
- **Attendance** continues to rise gradually.
- **Annual Giving** A Giving Tuesday campaign was launched. Results are being analyzed. Emails were sent to over eight thousand people. Almost 2,700 were opened
- The **Children's Art Program** continues on Saturday mornings with attendance limited and Covid protocols in place.
- The joint program between Semanario Laguna and Lake Chapala Society: **Todos English** has been very successful. Volunteers are now working on the translation of Spanish stories into English and posting them on the Laguna website.
- **Volunteers** The LCS held a Volunteer Appreciation celebration on December 7th. Attendance was 123 volunteers. We received donations from: Intercam, Hospital San Antonio, Turismo Jalisco, Turismo Guanajuato, Pastelería Marisa, Masajes 5E, Embotelladora AGA, Marianne O 'Hallaron, Karen Boentgen, Yolanda Martinez, LCS Board, and LCS.

There is a small team working with Barbara Merchant to prepare a Service oriented communication training program for volunteers. Docents will have to take the Intro to lakeside course during the first months of 2022.

8. Campus Working Group: Larry Barnhardt, Chairperson

- Larry Barnhardt reminded members to use the term **West Annex** to refer to the new property to avoid any suggestion of a donor naming opportunity.
- **Building Condition Analysis** - Michael Pumphrey is addressing the West annex property and will eventually complete an analysis for all buildings.
- **Landscaping and Hardscaping** - Issues of health and safety such as tree limbs and broken concrete walkways require urgent attention and will be addressed as part of the Condition Analysis project..
- **Recognition Policy** - Policy proposals and procedures are being reviewed by the committee.
- **Don Aitkens Commemorative** - A recommended location for the plaque near the Open Circle stage was endorsed by all the Board members.
- **Immediate Use of the West Annex** - A proposal is currently being reviewed by the Campus Group. Post-Covid requirements need to be taken into

LCS Board Meeting



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consideration. Input will be sought from the Mexican Advisory Council, senior staff, key volunteers and the donors to the property acquisition.

9. Board Development/Nominating Committee: Hunter Johnson, Chairperson

- Hunter reported he will have a list of candidates for Board positions available for review shortly.

10. Mexican Advisory Council: Yolly Martinez, Chairperson

- A meeting Thursday Dec 2nd with the Mexican Advisory Council members and the Board was very successful. Individuals introduced themselves and described what they hoped would be the outcome of their relationship.
- Future meetings can focus on furthering co-operation between the Mexican community and the LCS

11. New Business:

- **Motion:** M/S/C Brian Dalziel/George Radford To offer lifetime membership to local artists in the Mexican community to further advance their relationship with the LCS.**Discussion.** The Board unanimously approved. **Motion Carried.** Luis will contact the artists to offer membership.
- **Motion:** M/S/C Michael Searles/Hunter Johnson to extend Lifetime membership to Emile Badawy, in recognition of his years of dedicated volunteer service to the LCS as Finance Manager. **Discussion.** The Board unanimously approved. **Motion Carried.**

12. Old Business: None.

13. Adjournment:

M/S/C Richard Chase/George Radford to adjourn the meeting. The Board unanimously approved adjournment at 12:09 P.M.

The next board meeting date will be Thursday, January 20th, 2022 at 10:00 A.M. in the South campus Boardroom.

LCS Board Meeting



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George William Radford, Secretary

Date of Approval: January 20th, 2021

Stephen Irvin Balfour, President