

LCS Board Meeting

10:00 AM, Thursday, June 17th, 2021

By Zoom Teleconference

Members Present:

President - Stephen Irvin Balfour (1st term to 2022);
Treasurer - Andrew Timothy Boardman (2nd term to 2023);
Secretary - George William Radford (2nd term to 2022);
Director - Brian Thomas Dalziel (2nd term to 2022);
Director - Richard Joseph Chase (1st term to 2022);
Director - Yolanda Martínez Llamas (2st term to 2023).
Director - Christy Carter Caldwell (2nd term to 2023);
Past President - Carole Jeanne Wolff.

Members Absent:

Director - Elizabeth Villaseñor Ramírez (2nd term to 2022);
Director - Hunter Lee Johnson III (1st term to 2023).
Director - Larry John Barnhardt; (2nd term to 2023).
Director - Michael Ross Searles (1st term to 2022);

Vacant positions:

Vice-president
Director - (1st term to 2023).

Also Present

Luis Francisco Pacheco Camara, Executive Director

1. Call to Order: Steve Balfour, President, at 10:05 AM.

2. Determination of a Quorum:

There was a determination of a Quorum with seven of eleven voting members present.

3. Adoption of Agenda:

Motion:. M/S/C Steve Balfour/George Radford to approve the June 17th, 2021 agenda. The Board unanimously approved. **Motion carried.**

4. President's Report: Steve Balfour

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- Concerts in the Park Events - See executive Director's Report below for details, The series to-date has averaged a very respectable 48% expense ratio.
- Cruz Roja Concert on June 9th - In total the event raised approximately \$760 thousand pesos for badly needed repairs to the Cruz Roja building
- US Consulate Visits - The Consulate has advised they are still not permitted to travel. Given that the LCS is delivering applications to the Consulate and returning renewed passports it was agreed a fee commensurate with courier fees should be recovered from users.
- Molinari Property - The house is on the market with an asking price of \$280 thousand USD. The Board agreed the LCS should attempt to secure the property partially using major donations that have come forward.
Motion: M/S/C Steve Balfour/Brian Dalziel to authorize the Executive Director to proceed with negotiations for the purchase by the LCS of the Molinari property.
Discussion. The Board unanimously approved. **Motion carried.**
- Elizabeth Ramirez has tendered her resignation from the Board. Her workload with new business initiatives limits the time she could devote to LCS affairs.

5. Secretary's Report: George Radford

The Minutes of the Board Meeting on May 20th, 2021.

- **Motion** M/S/C George Radford/ Tim Boardman to approve the minutes of the May 20th Board meeting. The Board unanimously approved. **Motion Carried.**

Minutes of August 20, 2020 AGM were finally approved by Bancomer for updating of signatures..

Minutes of the March, 2021 AGM meeting have been translated by Notario #2 and have been sent to Mexico City for protocolization.

6. Treasurer's report: Tim Boardman, Treasurer.

A server hosting the LCS Accounting System crashed and financial results have been delayed pending the arrival of a new server.

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7. Executive Director's Report - June, 2021. Luis Francisco Pacheco

The campus continues to reopen and the LCS is activating services and programs according to the COVID operational plan.

Campus maintenance

Work continues with staff and volunteers on an annual maintenance plan. This month work increases on gardens to respond to the rainy season.

A donation was made to repair the front entrance ramp and sidewalk by Sydney Gray.

Two tents need replacement in order to maintain open spaces available for activities during the rainy season. The central processing system of our Security cameras requires replacement.

Proposals for new garbage collector service are being sought to reduce costs.

Development activities

The 9th concert took place on May 5 featuring Enrique de Allende with an outstanding ticket sale of 281. The 10th was with Effie Passero on May 16th with 125 tickets sold. A special event took place May 30th with Michael Reason as our 11th concert having 120 tickets sold.

New business sponsors came on board.

This concert series continues to be our most important fundraising event.

The LCS collaborated with and hosted an event with The Feria de los Maestros del Arte on April 30 & May 1st.

Open Circle continued according to the schedule.

Date Conference Attendance

May 2,	Michael Reason	70
May 9	Kat Miller. Inside out Aging	80
May 16	Betty Steinhauer. The Nomadic Intern	70
May 23	Ed Tasca. Gun violence	65
May 30	LCS Q&A	64

Doug Stouffer has volunteered as Project Manager for the Givecloud platform implementation. The design and upload simulation is progressing so it can be tested according to LCS operational needs. Bruce Andress has volunteered to fill the IT Manager position.

More book donations that are being kept at the South campus and library have started

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to be processed.

Education Programs.

Spanish in action: The new period started. All classes are full. Level 3A level has started. Level 3B is being prepared so it can be opened in July.

Spanish a la Carta: Another 2 classes are launched, basic topics this time, since the topic for advanced seems not to be attractive. Driver's license courses have 14 people that have already signed up.

Mexican Advisory Council: Work plan for its implementation is on course. The minutes have been sent and the next meeting will be June 24.

The LCS has some returning activities: Intermediate Hatha Yoga and Bridge4Fun. New activities are also being promoted: NIA/Joy of Movement and Chair Yoga with Strength Training.

Human resources.

Some members of the staff were able to get their COVID vaccines this month. At this moment 35% of our Staff is fully vaccinated.

Volunteers

The third managers general meeting took place on June 8. Planning continues for each area and a general volunteer plan. A second reunion with docents had great attendance. Marianne O'Halloran shared some info about LCS.

Conecciones Magazine:

Because of the Pride Month, the Development Manager got \$18,500 from donations for printing the magazine. This month's edition was sent to 7,897 e-mail contacts and 1,000 copies were distributed

Social Media:

We got 105 new followers, 54 posts and 8,847 people reached.

Molinari State

As instructed at the Board retreat, The Executive Director and President have

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proceeded to look for possible major donations to acquire the property.

8. Audit Committee Report: Brian dalziel, Chairperson.

The policy on document retention needs updating to bring it into compliance with Mexican regulations.

Motion M/S/C Brian Dalziel/ Tim Boardman to approve the Audit Committee to revise LCS policy on records retention to bring it into compliance with Mexican legislation.

Discussion. The Board unanimously approved. **Motion Carried.**



9. Membership Committee: Brian Dalziel, Chairperson

The results of the efforts to re-enlist lapsed members suggest that it is not worthwhile to continue outreach to past members.

10. Community Committee: Larry Barnhardt, Chairperson

Mexican Advisory Council

- Yolly Martinez is the Board representative on the committee, It will meet again on June 24th.

11. Old Business: No items raised.

12. Adjournment

M/S/C Christy Caldwell/Richard Chase to adjourn the meeting. The Board unanimously approved adjournment at 11:39 A.M.

The next board meeting date will be Thursday, July 15th, 2021 at 10:00 AM via ZOOM teleconference.

Date of Approval: July 15th, 2021

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George William Radford, Secretary

Stephen Irvin Balfour, President