

LCS Board Meeting Minutes



10:00 AM, Thursday, March 17th, 2022

At the West Annex

Members Present:

President - Stephen Irvin Balfour (2nd term to 2024);
Vice-president - Michael Ross Searles (2nd term to 2023);
Treasurer - Andrew Timothy Boardman (2nd term to 2023);
Secretary - George William Radford (23rd term to 2024);
Director - Richard Joseph Chase (2nd term to 2024);
Director - Larry John Barnhardt; (2nd term to 2023);
Director - Leigh Ann Manheim (1st term to 2024);
Director - Christy Carter Caldwell (2nd term to 2023);
Director - Gregory Kyle Custer (1st term to 2023).

Members absent:

Director - Yolanda Martínez Llamas (2st term to 2024);

Director - Hunter Lee Johnson III (1st term to 2023);
Past President - Carole Jeanne Wolff.

Vacant positions:

Director - (2nd term to 2023);

Director - (1st term till 2024)

Also Present

Luis Francisco Pacheco Camara, Executive Director

1. Call to Order: Steve Balfour, President, at 10:06 AM.

2. Determination of a Quorum:

There was a determination of a Quorum with nine of eleven voting members present.

LCS Board Meeting Minutes



10:00 AM, Thursday, March 17th, 2022

At the West Annex

3. Adoption of Agenda:

Motion: M/S/C Steve Balfour/George Radford to approve the March 17th, 2022 agenda. The Board unanimously approved. Motion carried.

4. President's Report: Steve Balfour

● **March General Assembly**

- Members agreed that given the success of the 2022 AGM future General Assemblies should be held in both in-person and videoconference formats.
- Greg Custer suggested the video used during the AGM should be posted permanently to the LCS website.

● **Board Retreat**

- Scheduled for April 21/22 on the LCS Campus
- Board Standing Committees will be addressed at the retreat. All Board members are expected to serve on at least one committee
- The meeting will use the meeting room on the second floor of the West Annex.
- Rick Chase was asked to develop a draft of a collaborative agreement the LCS could use to establish relationships with other nonprofits operating at Lakeside.

● **Concert Updates**

○ **Upcoming**

- **FoodBank Lakeside benefit show March 20 - Seth Sikes**
- **Christy Caldwell is performing on April 24th**

- **COVID Restrictions** – Luis Pacheco confirmed the LCS will follow the State's guidelines on COVID protocols. Masks will continue to be required but no proof of vaccination at events will be needed.

- **Resignation from the Board** – Michael Searles tendered his resignation from the position of Vice-president effective immediately. Board members expressed their thanks to Michael for his many years of service to the LCS.

LCS Board Meeting Minutes



10:00 AM, Thursday, March 17th, 2022

At the West Annex

5. Secretary's Report: George Radford, Secretary

- **Motion:** M/S/C George Radford/Rick Chase to approve the minutes of the February 17th, 2022 Board Meeting. The Board unanimously approved. Motion Carried.
- **Motion:** M/S/C George Radford/Leagh Ann Manheim to approve the minutes of the Annual General Assembly Meeting of March 15th, 2022. The Board unanimously approved. Motion Carried.

6. Treasurer's report: Tim Boardman, Treasurer.

- The early timing of the Board meeting meant reports were not available to the Finance committee in time for its review on March 14th. The report for March will be sent at a later date.

7. Campus Working Group: Larry Barnhardt, Chairperson.

- The current issue of Conecciones magazine features LCS efforts to continue to increase its relevance to its members and the Lakeside community

8. Board Development Committee: Hunter Johnson, Chairperson

- Hunter Johnson was not available for a report.

9. Audit Committee -

- The external audit report was received and approved at the March AGM.

10. Mexican Advisory Council: Yoly Martinez, Chairperson

- Yoly Martinez was not available for a report.

11. Executive Director's Report - Luis Francisco Pacheco

Due to time limitations Luis covered the highlights. More information is contained in his monthly status report.

- LCS attendance and membership is steadily rising with well over 1,000 visitors recorded for the past two weeks.
- Social Media followers are increasing, reaching 40,000 hits.
- Spanish Classes - 16 classes were held during the past month.

LCS Board Meeting Minutes



10:00 AM, Thursday, March 17th, 2022

At the West Annex

- **Housekeeping A schedule of work for housekeepers is being developed to better manage their time. The plan will include supplies management and maintenance activities.**

12. Old Business: None.

13. New Business: None.

14. Adjournment: M/S/C Christy Caldwell//Leigh Ann Manheim to adjourn the meeting. The Board unanimously approved adjournment at 11:45 A..M..

The next board meeting date will be Thursday, April 21st , 2022 at 10:00 A.M. in the West Annex.

George William Radford, Secretary

Date of Approval: March 17th, 2022

Stephen Irvin Balfour, President