

# LCS Board Meeting Minutes



10:00 AM, Thursday, May 19th, 2022

By Zoom video due to members traveling

## Members Present:

**President - Stephen Irvin Balfour (2nd term to 2024);**  
**Treasurer - Andrew Timothy Boardman (2nd term to 2023);**  
**Secretary - George William Radford (3rd term to 2024);**  
**Director - Richard Joseph Chase (2nd term to 2024);**  
**Director - Larry John Barnhardt; (2nd term to 2023);**  
**Director - Leigh Ann Manheim (1st term to 2024);**  
**Director - Yolanda Martínez Llamas (2<sup>st</sup> term to 2024);**  
**Director - Hunter Lee Johnson III (1<sup>st</sup> term to 2023);**  
**Director - Christy Carter Caldwell (2nd term to 2023);**  
**Director - Gregory Kyle Custer (1st term to 2023).**

## Members absent:

**Past President - Carole Jeanne Wolff.**

## Vacant positions:

**Vice-president - (2nd term to 2023);**

**Director - (2<sup>nd</sup> term to 2023)**

**Director - (1<sup>st</sup> term till 2024)**

## Also Present

**Luis Francisco Pacheco Camara, Executive Director**

**1. Call to Order: Steve Balfour, President, at 10:06 AM.**

**2. Determination of a Quorum:**

**There was a determination of a Quorum with ten of ten voting members present.**

**3. Adoption of Agenda:**

**Motion: M/S/C Steve Balfour/George Radford to approve the May 19<sup>th</sup>, 2022 agenda. The Board unanimously approved. Motion carried.**

**4. President's Report: Steve Balfour**

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- **Findley Property Bequest**
  - The sale of the property has finally closed and the LCS will receive its portion of the proceeds.
- **The LCS has been made aware of another property bequest**
- **Customer Service** - Leigh Manhein reported that the training handbook was being used as part of the orientation training for volunteers.

## 5. Secretary's Report: George Radford, Secretary

- **Motion:** M/S/C George Radford/Rick Chase to approve the minutes of the April 17th, 2022 Board Meeting. The Board unanimously approved. Motion Carried.

## 6. Treasurer's report: Tim Boardman, Treasure

**April** - Good month mainly due to the Concerts and Programs. Admin is below budget because \$70k was budgeted to be spent on IT in March. That expenditure did not happen, but the legal fees related to last month's bequest were recorded in this month.

**Year to date [YTD]** Because of the Findlay bequest of \$550k [Net], and the continued success of the Concerts and Programs, LCS is well ahead of budget.

Unrestricted cash is 2,325,048

**Motion:** M/S/C Tim Boardman/Greg Custer to accept the December, 2021 Treasurer's Board Report, Balance Sheet and other financial reports. **Discussion.** The Board unanimously approved. **Motion Carried.**

A public report is available in the LCS office.

## 7. Campus Working Group: Larry Barnhardt, Chairperson.

- U de G's architectural Department has signed an agreement with the LCS for the deployment of their students for LCS Campus projects.
- The review of the LCS Campus infrastructure continues.
- Greg Custer volunteered to develop a proposal to conduct regular "walking tours" of the LCS Campus to make visitors more aware of the features.

## 8. Board Development Committee: Hunter Johnson, Chairperson

- **No report**

## 9. Mexican Advisory Council: Yoly Martinez, Chairperson

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- The last Council meeting held three weeks prior focussed on how to better use the Wilkes location for the Mexican community.
- A course has been developed to teach money management to Mexican families.

## 10. Executive Director's Report - Luis Francisco Pacheco

**Due to time limitations Luis covered the highlights. More information is contained in his monthly status report to the Board of Directors.**

- LCS attendance and membership is reducing as expected at the end of the Winter.
- LCS Covid protocols are being revised to reflect the latest Jalisco state guidelines.
- Phases 1 and 2 of tree trimming on campus have been completed.
- Bus trips have restarted.
- Library walls have been repaired. The roof is next before the rainy season.
- Improvements to the Sala lighting and ventilation are being planned.

## 11. Old Business:

- Rick Chase presented a framework agreement for a mutually beneficial working relationship with non-profits at Lakeside. Cruz Roja and Ninos Incapacitados have approached the LCS with ideas.

## 12. New Business: None.

**13. Adjournment: M/S/C George Radford/Christy Caldwell to adjourn the meeting. The Board unanimously approved adjournment at 11:45 A.M..**

**The next board meeting date will be Thursday, June 16th, 2022 at 11:00 A.M. via Zoom.**

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**George William Radford, Secretary**

**Date of Approval: June 16th, 2022**

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**Stephen Irvin Balfour, President**