

LCS Board Meeting Minutes



10:00 AM, Thursday, November 17th, 2022

In person and by Zoom video due to members traveling

Members Present:

President - Stephen Irvin Balfour (2nd term to 2024);
Treasurer - Andrew Timothy Boardman (2nd term to 2023);
Secretary - George William Radford (3rd term to 2024);
Director - Christy Carter Caldwell (2nd term to 2023);
Director - Richard Joseph Chase (2nd term to 2024);
Director - Yolanda Martínez Llamas (2nd term to 2024);
Director - Larry John Barnhardt; (2nd term to 2023);
Director - Leigh Ann Manheim (1st term to 2024). By Zoom
Director - Gregory Kyle Custer (1st term to 2023);
Director - Gregory DiStefano (1st term to 2023).

Members absent:

Director - Hunter Lee Johnson III (1st term to 2023);

Past President - Carole Jeanne Wolff.

Vacant positions:

Vice-president - (2nd term to 2023);

Director - (1st term till 2024)

Also Present

Luis Francisco Pacheco Camara, Executive Director

1. Call to Order: Steve Balfour, President, at 10:13 AM.

2. Determination of a Quorum:

There was a determination of a Quorum with ten of eleven voting members present.

3. Adoption of Agenda:

Motion:. M/S/C George Radford/Christy Caldwell to approve the November 17th, 2022 agenda. The Board unanimously approved. Motion carried.

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4. President's Report: Steve Balfour

- The President welcomed Greg DiStefano as a new Board member and Chair of the Fund Advancement Committee..
- Steve Balfour proposed Director Larry Barnhardt be appointed to the vacant Vice-presidents position.
- **Motion:** M/S/C Steve Balfour/Christy Caldwell to approve the appointment of Larry Barnhardt to the vacant position of Vice-president (2nd term to 2023). **Discussion.** The Board unanimously approved. **Motion Carried.**
- General Assembly 2023. The date of Tuesday March 14, 2023 was accepted as the timing for the 2023 General Assembly.
- March 16.17, 2023 was accepted as the date for the next Board planning retreat.
- Events upcoming - Mark your calendars
 - Nov 19 Blues Fest
 - Nov 20 - Chess Tournament
 - Dec 1 British Invasion Concert 2:30
 - Dec 1 - Ajijic Cares Concert 5:30
 - December 2&3 - Holiday Market
 - December 9 - Volunteer Appreciation - Mark your calendar
 - December 14 Fashion Show
 - December 18 Bruno Mars Concert

5. Secretary's Report: George Radford, Secretary

- **Motion:** M/S/C George Radford/Christy Caldwell to approve the minutes of the September 15th, 2022 Board Meeting. The Board unanimously approved. **Motion Carried.**

6. Treasurer's report: Tim Boardman, Treasurer

October

Good month overall carried by the ongoing strength of Membership, Programs and the Concerts in the park.

Donations includes amounts received to help offset the costs associated with the ongoing renovations to the Neil James

Plaza. The current month includes a \$69,000 payment made to the Mariachi school that relates to the concert held in

September. Although the month shows a surplus, it should be noted that expenses to offset the donation received

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of \$286,000 [Re NJ Plaza] will continue in November and December of this year.

Year to date [YTD]

Continues to beat the budget in most categories of revenue, expenses being held in check. Repairs to the NJ Plaza have started and approximately \$50,000 of expenses are included in October.

Unrestricted cash is \$ 3,007,604

Motion: M/S/C Tim Boardman/Rick Chase to accept the November, 2022 Treasurer's Board Report, Balance Sheet and other financial reports. **Discussion.** The Board unanimously approved. **Motion Carried.**

A public report is available in the LCS office.

7. Campus Working Group: Larry Barnhardt, Chairperson.

- Students from the Architecture department at UdeG will assist the Campus Committee in completing extensive building and infrastructure assessments for all LCS facilities.
- The objective is to have the assessment ready for the AGM in March, 2023
- MaryAnne O'hanlahan is cataloging and archiving LCS historical history including previous Building and facilities studies

8. Fund Advancement Committee: Greg DiStefano, Chairperson

A new Charter for the Fund Advancement standing committee was presented by the committee chair.

Motion: M/S/C Greg DiStefano/Larry Barnhardt to approve the committee charter.

Discussion. The Board unanimously approved. **Motion Carried .**

9. Board Development Committee: Hunter Johnson, Chairperson

- No report.

10. Mexican Advisory Council: Yoly Martinez, Chairperson

- The old Municipal Building in Chapala was the site of a book presentation that attracted 200 people.

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11. Customer Service Report - Leigh Manheim, Chairperson (by Zoom)

- Videos for Volunteer customer service training are being finalized. Board members will be exposed to the customer service training at a future meeting.

12. Executive Director's Report - Luis Francisco Pacheco

- **Information Systems**
 - A search for the IT Manager's position continues.
 - The IT team is examining GiftCloud as a solution to the LCS challenges in meeting member service expectations for ease in obtaining services.
- **New Camera System**
 - Alnstalled with 12 cameras for more complete campus coverage.
- **Restorations**
 - The Neill James patio resurfacing should be completed in three weeks followed by the south campus driveway which will re-use the original pavers for the Neill James patio.
 - Sala renovations will be next

1. Old Business: None

13. New Business: None

14. **Adjournment:** M/S/C Steve Balfour/Tim Boardman to adjourn the meeting. The Board unanimously approved adjournment at 12:09 P.M..

The next board meeting date will be Thursday, December 15th, 2022 at 10:00 A.M. in person and by Zoom.

_____ Date of Approval: December 15th, 2022
George William Radford, Secretary

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Stephen Irvin Balfour, President