

LCS Board Meeting Minutes



10:00 AM, Thursday, October 20th, 2022

In person and by Zoom video due to members traveling

Members Present:

President - Stephen Irvin Balfour (2nd term to 2024);
Treasurer - Andrew Timothy Boardman (2nd term to 2023);
Secretary - George William Radford (3rd term to 2024);
Director - Hunter Lee Johnson III (1st term to 2023);
Director - Christy Carter Caldwell (2nd term to 2023);
Director - Richard Joseph Chase (2nd term to 2024);
Director - Yolanda Martínez Llamas (2nd term to 2024);
Director - Larry John Barnhardt; (2nd term to 2023);
Director - Leigh Ann Manheim (1st term to 2024).
Director - Gregory Kyle Custer (1st term to 2023);
Past President - Carole Jeanne Wolff.

Members absent: None

Vacant positions:

Vice-president - (2nd term to 2023);

Director - (2nd term to 2023)

Director - (1st term till 2024)

Also Present

Luis Francisco Pacheco Camara, Executive Director

1. Call to Order: Steve Balfour, President, at 10:05 AM.

2. Determination of a Quorum:

There was a determination of a Quorum with ten of ten voting members present.

3. Adoption of Agenda:

Motion: M/S/C George Radford/Christy Caldwell to approve the October 20th, 2022 agenda. The Board unanimously approved. Motion carried.

4. President's Report: Steve Balfour

LCS Board Meeting Minutes



10:00 AM, Thursday, October 20th, 2022

In person and by Zoom video due to members traveling

- Work on refurbishing the Neill James Patio has begun and is expected to take many weeks to complete.
- Neill James Award. A recipient has been recommended. The name will not be announced until the Volunteer Appreciation event later in the year. As is customary, contributions from Board members fund the purchase of a piece of art from a local Mexican artist to accompany the award.
- Campus access will continue to be limited to two entrances at the North and South of the campus.

5. Secretary's Report: George Radford, Secretary

- **Motion:** M/S/C George Radford/Christy Caldwell to approve the minutes of the September 15th, 2022 Board Meeting. The Board unanimously approved.

Motion Carried.

6. Treasurer's report: Tim Boardman, Treasurer

September

Good month overall carried by the ongoing strength of Membership, Programs and the Concerts in the park.

Year to date [YTD]

Continues to beat budget in most categories of revenue, expenses being held in check, however, we know that there are expenses to come that cannot be avoided.

Unrestricted cash is \$ 2,723,828

Motion: M/S/C Tim Boardman/Rick Chase to accept the October, 2022 Treasurer's Board Report, Balance Sheet and other financial reports. **Discussion.** The Board unanimously approved. **Motion Carried.**

A public report is available in the LCS office.

7. Campus Working Group: Larry Barnhardt, Chairperson.

- The building assessment report has been completed for the Wilkes Center.
- Students from the Architecture department at UdeG will assist the Campus Committee in completing extensive building and infrastructure assessments for all LCS facilities.

8. Board Development Committee: Hunter Johnson, Chairperson

LCS Board Meeting Minutes



10:00 AM, Thursday, October 20th, 2022

In person and by Zoom video due to members traveling

- Jack Knudsen has been appointed to the Board Development Committee.
- The Nominating Committee will now consist of Steve Balfour, Hunter Johnson, Nancy Crevan and Jack Knudsen.
- The board Development Committee has identified an excellent candidate to fill one of the vacant Board positions.
 - **Motion:** M/S/C Hunter Johnson/Christy Caldwell to appoint Gregory DiStefano to the position of Member at Large fulfilling the vacant term to March, 2023. **Discussion.** The Board unanimously approved. **Motion Carried.**

9. Mexican Advisory Council: Yoly Martinez, Chairperson

- A meeting of the Council was not held in the past month.
- A team consisting of Luis Pacheco, Alfredo Perez and Yoly Martinez will be making recommendations to enhance the use and value of the Wilkes Center.
- Initiatives to make the Mudlarks pottery events more binational are being pursued.

10. Customer Service Report - Leigh Manheim, Chairperson

- Leigh presented a slide presentation on customer service at the LCS.
 - Videos for Volunteer customer service training are being finalized.
 - Board members will be exposed to the customer service training at a future meeting.

11. Executive Director's Report - Luis Francisco Pacheco

- **Information Systems**
 - A search for the IT Manager's position continues.
 - The IT team is examining GiftCloud as a solution to the LCS challenges in meeting member service expectations for ease in obtaining services.
- **Art Collection Bequest**
 - The LCS is named as beneficiary of an estate art collection. An auction of the contents is now planned for October 26th.
- **LCS Website**
 - A new Webmaster volunteer has stepped forward. Gary Musgrave will manage the LCS website going forward. The Board was most appreciative for his assistance.

LCS Board Meeting Minutes



10:00 AM, Thursday, October 20th, 2022

In person and by Zoom video due to members traveling

- A redesign of the website is being examined.

11. Old Business: None

12. New Business:

- Larry Barnhardt reported the Foreign portion of Ajijic Cemetary was in disrepair and in need of restoration. He appealed for ideas on how the ex-pat community could help.

13. Adjournment: M/S/C Hunter Johnson/Christy Caldwell to adjourn the meeting. The Board unanimously approved adjournment at 12:25 P.M..

The next board meeting date will be Thursday, November 17th, 2022 at 10:00 A.M. in person and by Zoom.

George William Radford, Secretary

Date of Approval: November 17th, 2022

Stephen Irvin Balfour, President