

Members Present:

President: Stephen Irvin Balfour (2nd term to August 2024);
Vice President: Yolanda Martinez Llamas (1st term to 2025)
Treasurer: Andrew Timothy Boardman; (3rd term to 2025);
Secretary: Michael Abe Platt (1s term to 2026);
Director – Madera Glenn (1st term to 2026);
Director – Hunter Lee Johnson III (2nd term to 2025);
Director - Christy Carter Caldwell (3rd term to 2025);
Director - Gregory Kyle Custer (2nd term to 2025);
Director – Linda Goman (1st term to 2026);
Director – Stephen Graham (1st term to 2026);
Director – Gregory DiStefano (1st term to 2025);
Director – George William Radford (1st term to 2026);

Members

absent:

Director - Leon Felipe Muñoz (1st term to 2025)

Past President - Carole Jeanne Wolff.

**Vacant
positions:**
none

Guests:

Daniel Pagé, LCS member and volunteer
Garry Musgrove, LCS member and volunteer.

Also

Present

Luis Francisco Pacheco Camara, Executive Director

1. Call to Order: Steve Balfour, President, at 10:10 AM.

2. Determination of a Quorum:

There was a determination of a Quorum with 12 of 13 voting members present..

3. Adoption Of Agenda:

Motion: M/S/C Steve Balfour/George Radford to approve the April 9th, 2024 Board Meeting agenda. The Board unanimously approved. **Motion carried.**

4. President's Report: Steve Balfour

- **Guests were invited to speak**

Daniel Pagé, made a presentation. Copy attached.

Garry Musgrove made a presentation. Copy attached.

Greg Custer suggested more discussion be included in Board minutes.

Steve Balfour suggested we research BOARD SOURCE for more information on what should and should not be included.

- Introduction of new board members; a brief statement was made by each new board member.

Madera Glenn (1st term to 2026);

Linda Goman (1st term to 2026);

Stephen Graham (1st term to 2026);

- Upcoming events

Tequila Tasting April 12

Wine Pairing April 19

Cinco de Mayo fundraiser to benefit the Mariachi School.

CLOSED SESSION - 20 minutes, HR matter.

5. Secretary's Report: Michael Platt, Secretary

Motion: M/S/C Michael Platt/Tim Boardman to approve the minutes of the **March 12th, 2024 Board Meeting**. The Board unanimously approved. **Motion Carried.**

Motion: M/S/C Michael Platt/Christy Caldwell to approve the minutes of the March 19th, **2024 General Assembly**, ready for signature, translation and protocolization. The Board unanimously approved. **Motion Carried.**

6. Treasurer's report: Tim Boardman, Treasurer

- Tim Boardman indicated the search for an external auditor to complete the 2023 and 2024 audit was still underway. A couple of proposals have just recently been received and are being reviewed by the Finance Committee.
- Financials for March 2024 are not available due to the early timing of the April Board meeting. They will be sent to Board members when they have been reviewed by the Finance Committee.
- Agenda Item: Should we change Board Meetings from Tuesdays back to Thursdays later in the month to allow for Finance Committee review of the statements. Discussion. Decision was deferred.

7. Board Development Committee: Hunter Johnson, Chairperson

- Important Responsibilities for ALL board members: Review all Board minutes/reports.
- Confidentiality statements, policies, and procedures. Hunter asked all Board Members to sign 2024 confidentiality statements.
 - Greg Custer objected stating that the statements were too vague.
 - Steve Balfour suggested we set up a policy review to clarify the existing long standing policy and others that have not been reviewed for years..
- Committees of the Board - we need members for: Fundraising, Audit and Program

8. Executive Director's Report - Luis Francisco Pacheco

- Two terminations: Gardner and 2nd Housekeeper
- Contract Bookkeeper replacement to fill in for Vanessa's maternity leave.
- Greg Custer questioned if we had a planning committee for leadership transition. Steve Balfour indicated this is one of the Board Development Committee's initiatives,

9. Old Business:

Donor relations regarding accepting a memorial donation:

Motion:. M/S/C Hunter Johnson/Tim boardman to approve the installation of a small memorial statue donated by a major LCS donor. Discussion. The Board unanimously approved. **Motion carried.**

10. New Business:

Motion to form an IT standing committee

Motion:. M/S/C Madeira Glenn/Tim Boardman to approve the creation of a new standing committee for Information Technology (IT). Discussion. The Board unanimously approved. **Motion carried.**

11. Adjournment

Motion:. M/S/C Linda Goman/Madera Glenn to approve adjournment at 12:30 P.M.. The Board unanimously approved. **Motion carried.**

The next board meeting date will be Tuesday, May 14, 2024 at 10AM

Date of Approval: May 14th, 2024

Michael Abe Platt, Secretary

Stephen Irvin Balfour, President