

President: Stephen Irvin Balfour (2nd term to August 2024);
Vice President: Yolanda Martinez Llamas (1st term to 2025)
Secretary: Michael Abe Platt (1s term to 2026);
Director – Madera Glenn (1st term to 2026);
Director – Hunter Lee Johnson III (2nd term to 2025);
Director – Linda Goman (1st term to 2026);
Director – Stephen Graham (1st term to 2026);
Director – Gregory DiStefano (1st term to 2025);
Director – George William Radford (1st term to 2026);

Members absent:

Director - Gregory Kyle Custer (2nd term to 2025);
Director - Christy Carter Caldwell (3rd term to 2025);
Treasurer: Andrew Timothy Boardman; (3rd term to 2025);
Director - León Felipe Muñoz (1st term to 2025)
Past President - Carole Jeanne Wolff.

Vacant positions :

none

Guest presenters:

Danielle Pagé, LCS member and volunteer
Olga Vasquez, LCS member and Volunteer

1. Call to Order: Steve Balfour, President, at 9:58 A.M.

2. Determination of a Quorum:

There was a determination of a quorum with nine of thirteen voting members present.

3. Adoption of Agenda:

Motion: M/S/C Steve Balfour/George Radford to approve the March 12th, 2024 Board Meeting agenda. The Board unanimously approved. **Motion carried.**

Olga Vasquez wishes to address the board. Added to the agenda

Closed Session 10:10 to 10:40 A.M.

The Board discussed human resource matters and reviewed the Job Description to be used for the search for a new Executive Director.

4. Member Comments 10:41 to 11:00 A.M.

Danielle Page' spoke.

Olga Vasquez addressed the Board.

5. Secretary's Report: Michael Platt, Secretary

Motion: M/S/C Michael Platt/George Radford to approve the minutes of the April 9th, 2024 Board Meeting. The Board unanimously approved. **Motion Carried.**

It was noted that the AGM 2024 minutes should already be posted on the website.

It was requested that the webmaster post monthly:

Board Agendas - one day before the meeting

Approved Board Meeting Minutes (1 month behind)

Yearly Audit once presented and approved

6. Treasurer's report: Tim Boardman, Treasurer (absent)

Motion: M/S/C George Radford/Hunter Johnson to accept the July. 2021 Treasurer's Board Report, Balance Sheet and other financial reports. Discussion. The Board unanimously approved. **Motion Carried.**
A public report is available in the LCS office.

Motion: M/S/C George Radford/Greg DiStefano to Change the scheduling of the regular monthly Board meetings from the second Tuesday back to the third Thursday of every month beginning with the June, 2024 meeting. This later date will allow time for the Treasurer to prepare and review financial results. Discussion. The Board unanimously approved. **Motion Carried.**

7. President's Report: Steve Balfour, President

Date of Extraordinary Meeting: Motion: Steve Balfour moved to set the date of August 20, 2024 for the Extraordinary Meeting. Gregory DiStefano second. Unanimous approval.

Sculpture Donation:

Motion: M/S/C Steve Balfour/Greg DiStefano to accept the donation of a small memorial sculpture donated by a major donor. Discussion. The Board unanimously approved. **Motion Carried.**

Neill James Memorial: Barbara Harkness to serve on the committee to arrange a suitable event to commemorate the re-interment of her ashes.

Read into minutes by Steve Balfour: "I resigned the temporary, volunteer, chief executive position on April 18 during a closed session of the board that discussed personnel matters. At that meeting, it was determined that objectives had been accomplished."

Events: June 9th Birthday Concert to benefit Cruz Roja

8. Board Development Committee: Hunter Johnson, Chairperson

Reviewed the Board Standing and Ad Hoc Committees Board member assignments.

Motion: M/S/C Hunter Johnson/Greg DiStefano to approve the Chairs of the various committees as outlined in Hunter Johnson's proposal. The Board

unanimously approved. **Motion Carried.**

Hunter Johnson presented the forms used as part of Confidentiality policy and procedure.

9. IT Committee Update: George Radford, Chairperson

The Committee is meeting weekly to address a backlog of items.

There are now 6 members of the Committee.

The new website for Open Circle is fully operational and can be accessed from the LCS landing page.

A new Library system KOHA, (ko ahh), is in final testing and conversion of legacy data stages. Implementation is expected in late August.

The next initiatives are;

The development of a longer-range plan for IT development to reflect the future of the LCS,

An application to support fundraising and

A revamp of the existing LCS website

10. Other Committee Reports: None

11. Executive Committee Report:

For the record these items were discussed during the closed session prior to the beginning of this board meeting.

For approval - Steve Balfour offered his resignation from the position of President of The Lake Chapala Society AC effective at the end of the June 2024 Board Meeting to allow time for a transition.

Move to accept the resignation of Steve Balfour as President effective at the end of the June 2024 board meeting by Michael Platt. **Seconded** by Linda Goman.
Unanimous approval.

For Approval - In accordance with the Constitution Item 9:04.1 In the event of a vacancy in the office of President, the Vice President becomes the President and

fulfills the remainder of the term.

Move by Steve Balfour to accept Yolanda Martinez Llamas to become interim President at the end of the June 2024 meeting. “Yolanda, do you accept?” Yolanda accepted.

Seconded by Hunter Lee Johnson. **Unanimous approval.**

Move by Michael Platt to request Steve Balfour to fill the position of Executive Director until the search committee has time to find, propose to the board, gain board approval and to retain a new Executive Director. Steve balfour will you accept? Steve Balfour accepted.

Seconded by Hunter Johnson. **Unanimous approval.**

For the record there was a meeting of the Executive Committee on April 30, 2024. This meeting was to start conversations about a search process for a new Executive Director

For approval - Job description and posting

Motion: M/S/C Steve Balfour/Greg DiStefano to approve the job description for Executive Director as reviewed by all Board members. Discussion. The Board unanimously approved. **Motion Carried.**

The process for starting an Executive Director search committee was discussed and agreed to. Steve Graham to serve as chair

13. Old Business: None

14. New Business: None

15. Adjournment: M/S/C George Radford/Hunter Johnson to adjourn the meeting. The Board unanimously approved adjournment at 12:32 P.M..

NOTE - New Meeting Date

The next board meeting date will be Thursday, June 20th, 2024 at 10:00 A.M

Michael Abe Platt, Secretary

Date of Approval: June 20th, 2024

Stephen Irvin Balfour, President