

President: Yolanda Martinez Llamas (finish 2nd term to August 2024);
Vice-President: Gregory DiStefano (finish term 2025);
Secretary: Michael Abe Platt (1s term to 2026);
Treasurer: Andrew Timothy Boardman; (3rd term to 2025);
Director – Hunter Lee Johnson III (2nd term to 2025);
Director – Director – Linda Goman (1st term to 2026);
Director – Stephen Graham (1st term to 2026);
Director – Greg Custer (1st Term to 2025)
Director – George William Radford (1st term to 2026);
Director – John Henry (term to 2025);

Vacant Positions:

Director - (term to 2025).

Absent: Madera Glenn (1st term to 2026);
León Felipe Muñoz (1st term to 2025)

Also Present: Past President, Interim Exec Director - Stephen Irvin Balfour

Guest Speakers: Joan Ward

Guests: Lois Lindaul, Inez Dayer, Ellen Ray, Sarana Donaldson, Jennifer Johnson, Barbra Harkness, Olga Vasquez, Melody Peterson, Rhonda Danielson, Cony Brewitz, Joan Ward, Marianne O’Halloran, Jill Martin, Luz Zepeda, Dale Palfrey

Closed Session 10:00 to 10:30 A.M.

The Board discussions included: human resource matters, a legal matter regarding a bequest. ***No actions were taken in closed session.***

Open Session 10:45 am

2. Determination of a Quorum: There was a determination of a quorum with ten of twelve voting members present.

3. Adoption of Agenda:

- **Agenda Addition: Recognition of the Mentors/Volunteers** that served with the recent Summer Children’s Art Camp and update from Director of Education, Victor Martinez on Art Camp to be done at beginning of meeting.
- **Motion:** M/S/C George Radford/Steve Graham to approve the August 15, 2024 Board Meeting agenda with Agenda Addition.
The Board unanimously approved. **Motion carried.**

Awards Presentation - Certificates presented to Art Camp Volunteers

4. Secretary’s Report: Michael Platt, Secretary

Motion: M/S/C Hunter Johnson/George Radford to approve the July 18th, 2024 Board Meeting Minutes. The Board unanimously approved. **Motion carried.**

5. Treasurer's report: Tim Boardman, Treasurer

June financials – Motion: to accept the June 2024 Treasurer’s Board Report M/S/C Hunter Johnson/John Henry to approve the June 20th, 2024 Treasurer’s Report. The Board unanimously approved. **Motion carried.**

Audit Report

Motion: To acknowledge receipt of the 2023 Audit Report as presented by the External Auditors. This report has been posted on the LCS Website under – About Us > Governance > Documents.

M/S/C George Radford/Hunter Johnson to accept the 2023 Audit Report The Board unanimously approved. **Motion carried.**

Guest Speaker: Joan Ward

6. President’s Report: Yolanda Martinez, President

Special Assembly Scheduled for August 20 – Encourage attendance.

Motion: to approve the Ballot for Motions to be presented at the Special assembly on August 20th.

M/S/C Michael Platt/Linda Goman to approve the Ballot for Motions to be

presented at the Special Assembly. **Motion carried.**

7. Executive Director's Report: Steve Balfour

Staff Updates (w/Steve Graham)

Dir of Finance and Administration - **Motion** to hire position as of 8/21/24.
M/S/C Tim Boardman/George Radford to approve hiring Susana Lopez beginning 8/21/2024. **Motion carried.**

Dir of Development – work docs
Executive Director - interview coming up soon

Extraordinary Meeting

Review sign in process for Extraordinary Meeting - Volunteers
Request that anyone wanting to distribute materials for the Extraordinary Meeting to bring them the morning of the meeting in advance of meeting time and place them on the tables and chairs to avoid inconvenience at the gate

Demands on Staff time

Data information policy

Wilkes Center - TABLED

A restricted fund for the Wilkes Center has approx. \$1 million pesos in it to be used to address much needed improvements to the property. Priority for this project needs to be liability based and urgent structural needs. This will not be program based at this point. We still need committee members.

8. Board Development Committee: Hunter Johnson, Chairperson

Nominating Committee report

Candidates for the President's position at the August 20, Extraordinary Meeting

Motion: To accept Yolanda Martinez and Terry Vidal as presidential candidates to be presented at the Special Extraordinary Meeting on August 20th.

M/S/C Hunter Johnson/Greg DiStefano to approve these presidential candidates to be presented at the Special Extraordinary Meeting. **Motion carried.**

Candidate Ballot Approval

Motion: to approve the voting Ballot for the Special Extraordinary assembly on August 20th.

M/S/C Hunter Johnson/John Henry to approve the Ballot for the Special Extraordinary Meeting. **Motion carried.**

Absentee Ballots

Motion: To not accept Absentee Ballots at the Special
Extraordinary assembly on August 20th.
M/S/C Hunter Johnson/Timothy Boardman to not accept Absentee
Ballots at the Special Extraordinary Assembly. **Motion
carried.**

Present the Agenda Items and voting at the Extraordinary Meeting on August 20.
Format for speaking at the Extraordinary Meeting
Format for vote counting
Volunteer needs and requests for Extraordinary Meeting

Confidentiality Agreements for those handling sensitive information.

New Bylaws/Governance Committee

By the November 2024 Board meeting, the Board is to establish a new Bylaws
Committee to review the LCS bylaws in their totality without time constraints and
be charged with recommending any additional bylaw amendments to ensure
good governance, transparency, and legal sufficiency.

Motion to delay and continue remainder of meeting and continue **Board
Meeting items for August 20, at 2:00.**

**M/S/C Hunter Johnson/Linda Goman Motion carried. Meeting
adjourned at 12:30pm**

Date of Approval:

**September 15th, 2024
Michael Abe Platt, Secretary**

Yolanda Martinez Llamas, President

August 20 continuation of August 15 meeting:

IT Committee Update: George Radford, Chairperson

The Committee is meeting weekly to address several concurrent projects.

A new Library system (KOHA, ko ahh), is in final testing and conversion of legacy data stages. Implementation is time-lined for mid-September

Updates are being made to the existing LCS website – progress is visible now.

The next initiatives are;

Further refinements to the year old LCS reservation system (GiveCloud).

The development of a longer-range plan for IT development to reflect the future of the LCS,

Donor Perfect, an application to support more refined fundraising.

10. Other Committee Reports:

Search Committee: Steve Graham

Fund Development Committee: Madera Glenn

10. Executive Committee Report:

Already addressed in updates and motions above. For the record these items were discussed during the closed session prior to the beginning of this board meeting. **No actions were taken in the closed session.**

Staffing Matters

Will Status

13. Old Business:

14. New Business: None

15. Adjournment: M/S/C

NOTE - Next Meeting Date

The next board meeting date will be Tuesday September 19th, 2024 at 10:00

AM

19th, 2024
Michael Abe Platt, Secretary

Date of Approval: September

Yolanda Martinez Llamas, President