

LCS Board Meeting
10:00 AM, Thursday, February 20th, 2020
South Campus Boardroom

Members Present:

President - Carole Jeanne Wolff (1st term to 2020);
Treasurer - Andrew Timothy Boardman (1st term to 2021);
Secretary - George William Radford (1st term to 2020);
Director - Janis Elizabeth Sirany (2nd term to 2021),
Director - Mac Bruce Whyte (1st term to 2020),
Director - Brian Thomas Dalziel (1st term to 2021).
Director - Howard Feldstein (1st term to 2020);
Director - Virginia Boyle Pelzl (1st term to 2020);
Director - Christine Caldwell (1st term to 2021);
Director - Larry John Barnhardt; (1st term to 2021).

Members Absent:

Director - Antoinette Francis Brahm (1st term to 2021);
Director - Elizabeth Villaseñor Ramirez (1st term to 2020).

Vacant positions:

Vice-president (2021);

Also present:

Executive Director - Steve Irvin Balfour.
Micheal Pumphrey

1. Call to Order: Carole Wolff, President at 10:08 AM.

2. Adoption of Agenda: There was a determination of a Quorum with ten of twelve voting members present.

M/S/C Gin Pelzl/Tim Boardman to approve the February 20, 2020 agenda. The Board unanimously approved.

3. President’s Report: Carole Wolff

Carole Wolff updated the Board on planning for the upcoming Annual General Meeting.

Michael Pumphrey updated the Board on the details and status of maintenance to the James house. The Board thanked Mr. Pumphrey for the considerable effort he devoted to urgent repairs to this valued property.

4. Secretary's details and status report: George Radford

- **Approval of the January 16th, 2020 Minutes:** M/S/C Gin Pelzl /Tim Boardman to approve the minutes of the January 16th, 2020 Board meeting. The Board unanimously approved. **Motion Carried.**

5. Executive Director’s Report - February 2020. Steven Balfour

Steven Balfour reported on the up and coming events and requested that we have as much Board participation as possible. .

1. Library – **An initial analysis of library collection usage revealed – of books added prior to 2019 – 2,265 show that they have never been checked out, Books added in 2019, 493 have never gone out.**
2. Memberships –

Members hip Type	as of 1/1/20	As of 2/1/ 20
Admin	5	5

Business Gold	3	2
Business Palladium	1	2
Business Platinum	2	2
Business Silver	1	2
Employee	1	1
Life Member	16	16
Monthly Member	91	177
Regular Member	2164	2191
Senior Member	322	337
Student Member	2	2

Total	2608	273 7

3. A list of Lapsed members has been produced – and will review about 200 recent lapsed to see if board members have contacts and can ask people to come back. Diana will reach out by email to lapsed and encourage people to come back. This will be an ongoing project. There are a couple thousand people in the lapsed file. Some have died, moved away/back to their home.

4. The LCS now has 38 sponsored students in the Student Aid Program.

5. Chess Club – has moved back under LCS programs – working on a Chess Tournament for June

6. Treasurer's report: Tim Boardman, Treasurer.

Current Month Surplus for the month below budget. Membership & fundraising ahead of budget while donations and programs are below budget. Repairs to the NJ house are reflected in the Buildings/grounds and the substantial increase in fundraising largely due to the Brandon & James concerts at the Spotlight Club.

Year-to-date

The Finance Committee has eliminated the movements of restricted funds from the Summary of Operations.

7. Standing Committee Reports:

- **Audit Committee:** Brian Dalziel, Chairperson.

Brian Dalziel reviewed the Audit Committee's policy proposals regarding political and religious activity and events on the LCS campus and two complaints that arose from the display of politically motivated merchandise at the Christmas Bazaar. Following lengthy discussion it was decided to allow more time to review both items. Brian was asked to add the policy approval and complaint resolution to the agenda for the Board retreat on March 20th/21st

At this point the time taken on earlier items required several members to depart for other engagements. No further business was conducted.

- **Campus Committee:** Howard Feldstein, Chairperson. No report this month.
- **Community Committee:** Larry Barnhardt. Chairperson. No report this month.
- **Finance Committee:** Tim Boardman, Chairperson. Items were covered in the Treasurer's report above.
- **Program Committee:** Mac Whyte, Chairperson report was given.
- **Fund Development Committee** George Radford, Chairperson Reported in Annual Giving of 265,000 as of 01.31.20.

8. **Ad Hoc Capital Campaign Committee:** Steve Balfour no report this month.

9. **Ad Hoc LCS 2.0 Project Management Committee:** Brian Dalziel, Chairperson

10. Ad Hoc Nominating Committee

Nominations are in place pending any last minute changes.

11. New Business:

FINAL VERSION

- The resignation of Mac Whyte, effective at the end of his term, March 2020. Resignation was accepted.
- Carole Wolff, President made a motion to approve the appointment of Howard Feldstein to fill the vacant position of Vice President (2021) with ratification at the March 19, 2020 AGM. MSC George/Gin to approve the motion. Discussion. Unanimous approval by the Board. Motion Carried.

12. Old Business:

- **Retreat/Howard Felstein/Steve Balfour**
 - March 20-21 in Jamay.
 - Agenda was discussed.
- Neil James Restoration reported on by Michael Pumphrey.

13. Adjournment

M/S/C George Radford/Gin Pelzl to adjourn the meeting. The Board unanimously approved adjournment at 11:46 AM.

The next board meeting date will be Thursday, March 12th, 2020 at 10:00 AM in the South Campus Boardroom.

George William Radford, Secretary

Date of Approval: March 12th, 2020

Carole Jeanne Wolff, President