

LCS Board Meeting Minutes



10:00 AM, Thursday, February 16th, 2023

In person and by Zoom video due to members traveling

Members Present:

President - Stephen Irvin Balfour (2nd term to 2024);
Vice-president - Larry John Barnhardt; (2nd term to 2023);
Director - Richard Joseph Chase (2nd term to 2024);
Director - Leigh Ann Manheim (1st term to 2024)
Director - Gregory DiStefano (1st term to 2023),
Director - Christy Carter Caldwell (2nd term to 2023);
Director - Hunter Lee Johnson III (1st term to 2023);
Director - Yolanda Martínez Llamas (2nd term to 2024),
Director - Gregory Kyle Custer (1st term to 2023),
Treasurer - Andrew Timothy Boardman (2nd term to 2023);
Past President - Carole Jeanne Wolff.

Members absent:

Secretary - George William Radford (3rd term to 2024);

Vacant positions:

Director - (2nd term to 2023);

Director - (1st term till 2024)

Also Present

Luis Francisco Pacheco Camara, Executive Director

Leon Felipe Munoz

1. Call to Order: Steve Balfour, President, at 10:04 AM.

2. Determination of a Quorum:

There was a determination of a Quorum with ten of eleven voting members present.

3. Adoption of Agenda:

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Motion: M/S/C Steve Balfour/Christy Caldwell to approve the February 16th, 2023 agenda. The Board unanimously approved. Motion carried.

4. President's Report: Steve Balfour

- Larry Barnhardt announced he is stepping down from all board responsibilities immediately.
- In order to fill the now vacant Vice-president's position, Larry Barnhardt proposed appointing an existing Board member to the role.
 - **Motion:** M/S/C Larry Barnhardt/Christy Caldwell to immediately appoint Yolanda Martinez Llamas to the position of Vice-president. Discussion. The Board unanimously approved. **Motion Carried.**
- Christy Caldwell proposed filling an existing Board vacancy by appointing Leon Felipe Munoz as a member-at-large.
 - **Motion:** M/S/C Christy Carter Caldwell/Greg Custerto appoint Leon Felipe Munoz to the Board of Directors filling a vacancy with a first term to 2024. Discussion. The Board unanimously approved. **Motion Carried.**
- Discussion focused on preparation for the upcoming General Assembly in March. All appears ready.
- Extended Campus Hours from 8:30-5:00 PM will be announced at AGM, Office hours will be extended at a later date as volunteers can be made available.

5. Secretary's Report:

- **Motion:** M/S/C Tim Boardman/Rick Chase to approve the minutes of the January 16th, 2023 Board Meeting. The Board unanimously approved. **Motion Carried.**

6. Treasurer's report: Tim Boardman, Treasurer

- A report was not available due to computer reporting delays.

7. Campus Working Group: Larry Barnhardt, Chairperson.

- Larry Barnhardt updated the Board on the three initiatives of the Campus Committee - Property Conditions Assessment, Facilities Utilization Study and Stakeholder Engagement,

8. Fund Advancement Committee: Greg DiStefano, Chairperson

- No report.

9. Board Development Committee: Hunter Johnson, Chairperson

- No report.

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10. Mexican Advisory Council: Yoly Martinez, Chairperson

- No report.

11. Customer Service Report - Leigh Manheim, Chairperson

- The Board was updated on preparation of the presentation for the AGM and progress on the new training program.

12. Executive Director's Report - Luis Francisco Pacheco

- Luis Pacheco updated the Board on progress with Information Systems and Campus Restorations

13. Old Business: None

14. New Business: None

15. **Adjournment:** M/S/C Steve Balfour/Tim Boardman to adjourn the meeting. The Board unanimously approved adjournment at 12:09 P.M..

The next board meeting date will be Thursday, March 9th, 2023 at 10:00 A.M. in person and by Zoom.

Date of Approval: April 20th, 2023

George William Radford, Secretary

Stephen Irvin Balfour, President