

# LCS Board Meeting Minutes

10:00 AM, Tuesday, February 13th, 2024



## Members Present:

President - Stephen Irvin Balfour (2nd term to 2024);  
Vice President - Yolanda Martínez Llamas (1st term to 2025)  
Treasurer - Andrew Timothy Boardman (2nd term to 2023);  
Secretary - George William Radford (3rd term to 2024);  
Director - Christy Carter Caldwell (3rd term to 2025)  
Director - Gregory Kyle Custer (2nd term to 2025).  
Director- Michael Platt (1st term to 2024)  
Director - Gregory DiStefano (2nd term to 2025);  
Director - Hunter Lee Johnson III (2nd term to 2025);  
Director - Leigh Ann Manheim (1st term to 2024)

## Members absent:

Director - Leon Felipe Muñoz (1st term to 2025)  
Past President - Carole Jeanne Wolff.

## Vacant positions:

Director - Up for election 2024  
Director - Up for election 2024

## Also Present

Luis Francisco Pacheco Camara, Executive Director

An Executive Session to discuss human resources took place before the regular Board meeting attended by current members of the Board only.

### 1. Call to Order: Steve Balfour, President, at 10:38 AM.

### 2. Determination of a Quorum:

There was a determination of a Quorum with ten of eleven voting members present.

### 3. Adoption of Agenda:

Motion:. M/S/C Steve Balfour/Yoly Martinez to approve the February 13th, 2024 agenda. The Board unanimously approved. Motion carried.

### 4. President's Report: Steve Balfour

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## a. 2024 AGM

### i. Date and time

1. The General Assembly has been moved to Tuesday, March 19th beginning at 10:00 A.M. to take advantage of equipment set up for an event later in the day.

### ii. Agenda

1. **Motion:** M/S/C Christy Caldwell/Hunter Johnson made a motion to approve the standard AGM agenda as presented by the President Discussion. The Board unanimously approved. **Motion Carried.**

### iii. AGM Motions required

1. Normal motions only will be required.

### iv. 2024 Membership dues.

1. **Motion:** M/S/C Greg Custer/ Tim Boardman to approve a motion to approve the 2024 Membership dues with an inflationary increase only. Fees for 2024 will be 1,050 pesos for annual membership and 340 pesos for Monthly. No change from 2023 for Seniors and Students. Discussion. The Board unanimously approved. **Motion Carried.**

## b. Concerts and upcoming events

- i. March 1 Fashion Show
- ii. March 10 Freddie Mercury
- iii. March 19 AGM and Ninos Incapacitado

## 5. Secretary's Report: George Radford, Secretary

- **Motion:** M/S/C George Radford/Steve Balfour to approve the minutes of the January 9th, 2024 Board Meeting. The Board unanimously approved. **Motion Carried.**

## 6. Treasurer's report: Tim Boardman, Treasurer

- Many questions about the draft 2024 budget remain outstanding. It was agreed a team of interested Board members would hold a meeting to explore and answer questions about the budget components.
- **Motion:** M/S/C Tim Boardman/Michael Platt to approve a motion for Greg Custer, Tim Boardman, George Radford, Luis Pacheko and Steve Balfour to meet to review the budget in detail and make recommendations to the Board at its March meeting. Discussion. The Board unanimously approved. **Motion Carried.**
- Tim Boardman indicated the search for an external auditor to complete the 2023 audit was still underway.

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## 7. Fund Advancement Committee: Greg DiStefano, Chairperson

- No report.

## 8. Board Development Committee: Hunter Johnson, Chairperson

- Christy Caldwell has graciously agreed to stand for Secretary replacing George Radford who's 3rd two year term ends in March, 2024.
- **Motion:** M/S/C Hunter Johnson/ Yolanda Martinez to approve the slate of candidates recommended by the Board Nomination Committee. Discussion. The Board unanimously approved. **Motion Carried.**

## 9. Mexican Advisory Council: Yoly Martinez, Chairperson

- No report.

## 10. Executive Director's Report - Luis Francisco Pacheco

### • Campus Redevelopment

- Leon Felipe Muñoz expressed concern that the remodeling of the Cafe space had resulted in some damage to the surrounding landscaping - specifically the mixing and disposal of concrete had affected the soil conditions in that area. The Executive Director promised the Bathroom renovations would guard against environmental damage.
- The Landscaping team should be involved in reviewing Bathroom construction development and was invited to the meeting with the architect.

### • Bathrooms

- Bathroom construction has begun!

### • Neill James Memorial

- Neill James's ashes have been interred adjacent to her patio.
- **Motion:** M/S/C Michael Platt/ Christy Caldwell moved to approve the construction of seating benches around the large tree in the Neill James plaza. Discussion. The Board unanimously approved. **Motion Carried.**

## 13. Old Business: None

## 14. New Business:

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**15. Adjournment:** M/S/C Tim Boardman/Steve Balfour to adjourn the meeting. The Board unanimously approved adjournment at 12:32 P.M..

**The next board meeting date will be Tuesday March 12th, 2024 at 10:00 A.M..**

\_\_\_\_\_ **Date of Approval: March 12th, 2024**  
**George William Radford, Secretary**

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**Stephen Irvin Balfour, President**