

LCS Board Meeting
10:00 AM, Thursday, June 15th, 2017
South Campus

Members Present:

President - Ben White (2nd term to 2018)

Vice President - George Radford (1st term to 2018);

Directors at Large:

Director - Matthew Butler (2nd term to 2018);

Director - Dee Dee Camhi (1st term to 2018);

Director - Janis Sirany (1st term to 2019);

Director - Nick Hanson (1st term 2019);

Director - Cate Howell (3rd term to 2018);

Director - Roberto Serrano (1st term to 2019);

Director - Geoffrey Kaye (1st term to 2018);

Others Present:

Executive Director - Terry Vidal;

Members Absent:

Secretary - Carole Wolff (2nd term to 2018);

Treasurer - Michael Searles (3rd term to 2019).

1. Call to order: President Ben White called the meeting to order at 10:01 AM. There was a determination of a Quorum with nine of eleven voting members.
2. Adoption of Agenda: M/S/C George Radford/Nick Hanson to approve adoption of May 15, 2017 agenda. The Board unanimously approved.
3. Secretary's report: Carole Wolff was not in attendance and the May, 2017 minutes will be approved at the next Board Meeting.
4. Treasurer's report: Michael Searles was not in attendance therefore the financial report will be reported at the next Board Meeting.
5. Executive Director's June, 2017 Board Report

Current Membership	Previous report	+/-
Regular 1671	1740	-69
Senior 188	175	+13
Student 1	1	0
Life 14	14	0
Honorary 1	1	0
Monthly 38	67	-29
Total 1911	1998	-87

Fund Development - George will speak to Business membership. Leend Dental has just produced a discount program for LCS members. Skymed Travel will be a sponsor for the August 19, Music Fest. Thelsa, Villa Group Are sponsors for the June 17 picnic totaling \$7500 MXN.

- Community - CONALEP's link committee had a positive meeting with Chapala *Presedente* to resolve the issue of a school bus. A draft of the new marketing plan has been circulated. Terry was interviewed on camera for a public broadcast program featuring unique places to visit in Mexico and he appeared in the GDL Reporter.

- Campus - Nick reported that the new café canapé is in place and no problems have occurred.

- Program –Three possible candidates for Education Director will be interviewed, tentatively July 5. Terry met with the Rector of UdG and director of FLIP (Foreign Language Institutional Program) and an agreement through the Cooperation and Internationalization department will be drafted. There are a series of ideas on both sides that will be worked on. They want LCS to participate with them as they develop Chapala H.S. into a model for other bi-lingual H.S. under their direction.

- Finance – Treasurer not in attendance.

- Audit Committee: Matthew Butler, Chairperson reported on behalf of Treasurer, Michael Searles, submit the following report for the Finance Committee on the requests for Proposals to complete LCS annual audits for 2017-2019 which were sent to a select group of local (Guadalajara) accounting firms. Of the original ten firms on the list, two were duplicates and one was Grant Thornton (to whom no letter was sent).

- Finance committee therefore, recommends to the Board that it accept Grant Thornton's engagement letter for LCS annual audits for the years 2017, 2018 and 2019; and their proposal to assist us with obtaining "donatario status,"
There was discussion and Mathew proposed that decisions be made at the next Board

meeting.

- Campus Committee: Nick Hanson, Chairperson reported on the recap of all that has transpired and is scheduling a meeting on June 22nd of whole board to discuss current submissions from architects at 10:00 AM followed at 12:00 PM by meeting with LEAP's representatives to answer board concerns.
- Community Committee: Cate Howell, Chairperson: Reported that she had no input for this month.
- Fund Development Committee: George Radford, Chairperson reported.
 - The Committee met on June 14th.
 - The FDC will review the final results of the Annual Giving online survey completed by 507 respondents. Recommendations were made due to the results of the Survey Monkey results. George Redford presented a motion to approve the campaign with to include a 4 month focussed campaign (September-December, 2017) with an explanation of why LCS needs it.

M/S/C George Radford/Jeffrey Kaye to approve Annual Giving as recommended. The Board unanimously approved.

- The terms of the Que Ganga 3 year term lease renewal have been negotiated. Lease terms were reviewed with the Board. A draft contract will be presented to the President for signature.
- A largely automated process for contacting and retaining non-renewing members is under development. Full implementation targeted for August when LCS will have onboarded all members to the new birthday driven membership system and members will begin their second renewals.
- Program Committee: Dee Dee Camhi, Chairperson reported.
 - There has been a setback in our producing the 7 videos we have created and the committee decided to postpone the filming until we can find someone or a group who can help us with the project. We will begin searching for helpers come September.
 - We have return to our other goals: the PEP program, "Living in LakeSide,, and multicultural programs for children and youth.
 - Dee Dee is in the process of asking Terry for an evaluation of the current PEP program. numbers, evaluations, future programs, etc.
 - Phil Rylett is working on reviewing the SMART goals so that they are more in line with the goals of the PEP program.
 - Barbara Hildt is contacting Focus on Mexico to get more information on their program and checking to see if we could insert some information about LCS and the benefits of enrolling the program. This will replace our Living at Lakeshore seminar,
 - The third goal will focus on multicultural programs for children and youth.

7. Old Business: None.

8. New Business: None.

- Next board meeting date will be July 20, 2017 at 10:00 AM.

9. M/S/C Cate Howell/Dee Dee Camhi to adjourn the meeting. Board unanimously approved adjournment at 12:45 PM.

Cate Howell for Carole Wolff, Secretary

Date of Approval: July 20, 2017

Ben White, President