

LCS Board Meeting  
10:00 AM, Thursday, December 20, 2018  
South Campus

**Members Present:**

President - Carole Wolff (1<sup>st</sup> term to 2020);  
Vice President - Sandy Britton (1<sup>st</sup> term to 2019);  
Treasurer - Tim Boardman (1<sup>st</sup> term to 2019);  
Secretary - George Radford (1<sup>st</sup> term to 2020);  
Director - Howard Feldstein (1st term to 2019);  
Director - Mac Whyte (1<sup>st</sup> term to 2020);  
Director - Nick Hanson (1<sup>st</sup> term to 2019);  
Director - Virginia Pelzl (1<sup>st</sup> term to 2020);  
Director - Janis Sirany (1<sup>st</sup> term to 2019);

**Members Absent:**

Director - Philip Newbold (1st term to 2020);  
Director - Elizabeth Ramirez (1<sup>st</sup> term to 2020);

Vacant positions

Director at large (2020);  
Director at large (2020);

**Also present:**

Executive Director - Terry Vidal;  
Steve Balfour - New Volunteer.

**1. Call to order:** President Carole Wolff called the meeting to order at 10:09 AM. There was a determination of a Quorum with nine of eleven voting members present.

**2. Adoption of Agenda:** M/S/CCarole Wolff/George Radford to approve the December 20th, 2018 agenda. The Board unanimously approved.

**3. Secretary's report:**

- **Officer signatures for Activer:** In a conference call with Aurora, The LCS President and Secretary, Aurora pointed out there were inadequacies in the minutes as submitted. The Bank requires that the specific signing authorities being delegated be specified. That is - check signing, bank transfers, etc..
- Rather than incur the expense and time delays associated with revising then re-translating the 2018 AGM minutes Terry recommended the LCS should simply acquire a new power-of-attorney that specifies the signing authorities. The existing protocolized minutes are adequate for all other purposes. Carole Wolff agreed to obtain the power-of-attorney with the LCS Notario.
- **Approval of November 15th, 2018 Minutes:** M/S/C Virginia Pelzi/Tim Boardman to approve the minutes of the November 15th, 2018 Board meeting. The Board unanimously approved.

#### 4. Executive Director's December 2018 Board Report

Executive Director's December 2018 Board Report: Terry Vidal

	Current Membership	Previous report	+/-	<b>December 2017</b>	+/-
Regular	<u>2121</u>	<u>2078</u>	<u>+43</u>	<u>1902</u>	<u>+254</u>
Senior	<u>318</u>	<u>300</u>	<u>+18</u>	<u>276</u>	<u>+33</u>
Student	<u>2</u>	<u>2</u>	<u>0</u>	<u>1</u>	<u>+1</u>
Business	<u>5</u>	<u>5</u>	<u>0</u>	<u>0</u>	<u>+5</u>
Life	<u>14</u>	<u>14</u>	<u>0</u>	<u>14</u>	<u>0</u>
Honorary	<u>1</u>	<u>1</u>	<u>0</u>	<u>1</u>	<u>0</u>
Monthly	<u>37</u>	<u>31</u>	<u>+6</u>	<u>97</u>	<u>-47</u>
Total	2498	2431	+67	2291	+207

Donations – Received a \$7500 USD donation from a life member. It was agreed that those funds be applied to the outstanding loan balance on the Darling property in order to retire the debt before the end of the fiscal year. Awaiting news on the probate.

Audit – Underway.

Fund Development - 2019 Directory is here and available. The Annual Giving campaign has met its goal. The email blasts using the CiviCRM software were successfully implemented by Raja, Heidi, Lynn and Eve.

Community – The new Magazine is in press. Delivery for the first issue is scheduled Dec. 22nd. November 16 transit police meeting was well attended. Involved with new recycling committee of Ajijic. Holiday bash was moderately successful. Waiting for appointment with Intercam regarding hosting an ATM on the LCS campus. Met with new Chief U.S. Consul on her visit through Ajijic.

Campus - Recycling trash cans are now on the grounds. LCS is getting a lot of tasks done with two handymen hard at it.

Program – Classes are doing well.

## **5. Treasurer's report:** Tim Boardman, Treasurer.

### **Month**

Most income items continue to track ahead of budget for the month, directory is behind for the month but well ahead on a YTD basis.

### **Year to date [YTD]**

LCS is continues to track ahead of budget overall. Membership is ahead of budget, donations below and programs net contribution is also ahead of budget. The variance in the directory expense is purely timing, \$80k budgeted expense for Dec has already been paid.

If December continues close to budget, the LCS is on track to exceed it's targets for the year.

M/S/C George Radford/Virginia Pelzi to accept the December, 2018 Board Report, Balance Sheet and other financial reports. Discussion. The Board unanimously approved. A public report is available in the LCS office.

## **Motion - LCS Budget 2019**

The Treasurer moved that the Board of Directors of the Lake Chapala Society [LCS] approve the 2019 Budget as presented by himself and the Finance Committee.

M/S/C Tim Boardman/George Radford to approve the 2019 Budget as presented. Discussion. The Board unanimously approved.

## **Board Motion re Outstanding Loan – US Funds**

The Treasurer moves to recommend that the Board of Directors of the Lake Chapala Society [LCS] approve the recommendation, made jointly with the finance committee, that the outstanding Loan denominated in US funds [\$17,751] be repaid in full before December 31, 2018 out of the restricted capital funds.

M/S/C Tim Boardman/Virginia Pelzi to approve the motion. Discussion. The Board unanimously approved.

### **7. Standing Committee Reports:**

- **Audit Committee:** Philip Newbold, Chairperson

In Phil's absence the Treasurer reported the annual Audit is underway on schedule. There are no other significant audit issues.

- **Campus Committee:** Nick Hanson, Chairperson.

Nick Hanson moved that the Board of Directors of the Lake Chapala Society [LCS] approve a sub-committee for the purpose of defining the future usage of the South campus Property, the Molinari House property and the Wilkes Center. The plan would confirm existing decisions and address outstanding issues on design, timing, staging and costs.

M/S/C Nick Hanson/Virginia Pelzi to approve the motion. Discussion. The Board unanimously approved.

- **Community Committee.** Sandy Briton, Chairperson

Sandy reported the Conecciones January first edition is here and is 32 pages in length. Advertising is on target although it is suspected some potential supporters are waiting for the first edition.

Standing Committee chairs were requested to quickly submit a list of topics they would like to see appear in future issues. The Annual Giving Campaign will be the first such LCS article.

- **Finance Committee:** Tim Boardman, Chairperson.

Items were covered in the Treasurer's report above.

- **Program Committee:** Virginia Pelzi, Chairperson.

The following members present John Kelly and Mac Whyte. Deidre Searles has agreed to continue to serve on the committee.

Mac is a new member on the Board and John is retired officer of the Canadian Royal Military Force, President of the Canadian Legion and has been an instructor of the LCS - ESL program for 5 years and is participating this year.

It was agreed that the committee would focus on the Managed programs, beginning this year with the following: Library; Video Operation; Medical; Spanish; Cultural Programs; Administration; Patio Sales.

- **Fund Development Committee** George Radford, Chairperson.

### **Que Ganga**

Year-to-date net revenue is 82 thousand pesos versus a budget of 122 thousand. A shortfall of 40 thousand pesos or 33%.

### **Annual Giving Campaign**

Giving to-date is on schedule to reach and exceed the 2018 target of 250,000 pesos.

### **Amistad Canada**

A few more pieces of information are needed to complete and send off the application. George will follow up next week to ensure the application is sent.

Planned Giving: Fund Development will plan on focusing on plangiving for the rest of year.

## **8. New Business:**

Mac Whyte requested all Board Members to make sure he is on all distribution lists.

- Next board meeting date will be January 17th, 2018 at 10:00 AM in the South

Campus Boardroom.

10. M/S/C Howard Feldstein/Tim Boardman to adjourn the meeting. The Board unanimously approved adjournment at 11:30 AM.

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George Radford, Secretary

Date of Approval: January 17th, 2018

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Carole Wolff, President