

LCS Board Meeting

10:00 AM, Thursday, November 21st, 2019

South Campus Boardroom

Members Present:

President - Carole Jeanne Wolff (1st term to 2020);

Treasurer - Andrew Timothy Boardman (1st term to 2021);

Secretary - George William Radford (1st term to 2020);

Director - Janis Elizabeth Sirany (1st term to 2019).

Director - Mac Bruce Whyte (1st term to 2020);

Director - Brian Thomas Dalziel (1st term to 2021).

Members Absent:

Director - Howard Feldstein (1st term to 2020);

Director - Elizabeth Villaseñor Ramirez (1st term to 2020);

Director - Virginia Boyle Pelzl (1st term to 2020).

Vacant positions:

Director at large (2021);

Director at large (2021);

Director at large (2021);

Vice-president (2020).

Also present:

Executive Director - Steve Balfour,

Guest - Larry Barnhardt,

Guest - Christine Cardwell,

2. Adoption of Agenda: There was a determination of a Quorum with six of nine voting members present.

M/S/C George Radford/Tim Boardman to approve the November 21st, 2019 agenda. The Board unanimously approved.

3. President's Report: Carole Wolff

Motion for Board Membership - Antoinette Brahm

Carole Wolff, President, made a motion to approve **Antoinette Brahm** (2021) as a Director at Large with ratification at the March 17, 2020 AGM.

M/S/C Brian Danziel/Mac Whyte to approve **Antoinette Brahm** as a Director at Large (2021) with ratification at the March 17, 2020 AGM. Discussion The Board unanimously approved. Motion carried.

Motion for Board Membership - Christine Cardwell,

Carole Wolff, President made a motion to approve **Christine Caldwell** (2021) as a Director at Large with ratification at the March 17, 2020 AGM.

M/S/C George Radford/Tim Boardman to approve **Christine Caldwell** as a Director at Large (2021) with ratification at the March 17, 2020 AGM. Discussion. The Board unanimously approved. Motion carried.

Motion for Board Membership - Larry Barnhardt

Carole Wolff, President made a motion to approve **Larry Barnhardt** (2021) as a Director at Large with ratification at the March 17, 2020 AGM.

M/S/C Mac Whyte/Tim Boardman to approve **Larry Barnhardt** as a Director at Large (2021) with ratification at the March 17, 2020 AGM. Discussion. The Board unanimously approved. Motion carried

4. Secretary's report: George Radford

- **Approval of the October 17th, 2019 Minutes:** M/S/C George Radford/Howard Feldstein to approve the minutes of the October 17th, 2019 Board meeting. The Board unanimously approved. **Motion Carried.**

- **Updating of Signatures at Bancomer:** Still awaiting word from Bancomer on approval of officer signatures..

5. Executive Director’s November 2019 Board Report: Steven Balfour

- Member Stats:

Plan_Name	COUNT
Business Gold	2
Business Palatinum	1
Business Platinum	2
Business Silver	1
Life Member	16
Monthly	41
Senior	306
Regular/Single	2,154
Student	2

2,525

Total

A proposal to expand Intercam’s presence on the LCS campus was discussed. No decision was made but the Board is receptive to a specific proposal.

The Executive Director reported on complaints from some renewing members about the lack of a fully prorated membership plan. The Board expressed its support for the existing membership structure.

Setve Balfour reviewed a comprehensive assessment of the condition of the Neil James House prepared by Michael Pumphrey. Deferred maintenance was agreed to be a significant problem.

The Executive Director presented an up-to-date organization chart for the LCS showing both paid and volunteer positions.

Motion for Repairs to the Neil James House

Steve balfour moved that the Board of Directors authorize the Executive Director to hire a contractor to perform the more immediate deferred maintenance work on the terrazza of the Neill James House. Estimated costs are between \$193,000 and \$225,000 pesos. M/S/C Mac Whyte/Tim Boardman to approve the estimated repairs to the Neil James House within the estimates provided. Discussion. The Board unanimously approved.

Motion carried.

6. Treasurer's report: Tim Boardman, Treasurer.

Month

Months deficit higher than budget because of finiquito, additional repairs/maintenance in buildings and grounds and shortfall in programs [below budget income and over budget expenses].

Year to date [YTD]

LCS is close to breakeven for the year. Gains in membership and investment income relative to budget have been offset by excess expenditures in Administration and buildings/grounds.

Programs are \$188k below budget [net] largely due to the magazine. Directory revenue is \$100k under budget,

Expense for the printing has still not been recorded as of Oct 31.

M/S/C George Radford/Mac Whyte to accept the October 2019 Treasurer's Board Report, Balance Sheet and other financial reports. Discussion. The Board unanimously approved. **Motion Carried.**

A public report is available in the LCS office.

Motion for the 2020 LCS Budget

The Treasurer moved to recommend that the Board of Directors of the Lake Chapala Society [LCS] approve the recommendation, made jointly with the finance committee, that the Budget for 2020 be approved.

M/S/C George Radford/Brian Dalziel to approve the 2020 budget for the Lake Chapala Society. Discussion. The Board unanimously approved. **Motion Carried.**

The Board noted their appreciation of the significant effort of Emile Badawy (volunteer Finance Manager) in the preparation of the budget.

7. Standing Committee Reports:

- **Audit Committee:** Brian Dalziel, Chairperson.

The Board was advised of the routine progress on the 2019 external audit.

- **Campus Committee:** Howard Feldstein, Chairperson.

The Chairperson was absent from the meeting. An update will be presented at the December Board meeting.

- **Community Committee.**

- No report.

- **Finance Committee:** Tim Boardman, Chairperson.

Items were covered in the Treasurer's report above.

- **Program Committee:** Mac Whyte, Chairperson.

The Chairperson has assembled a new team of Committee members with a strong background professionally in education and in working with schools, non profits.

Efforts are underway on cataloguing LCS programs, services, and events. An excel spreadsheet should be available by the next meeting for the committee.

- **Fund Development Committee** George Radford, Chairperson.

Efforts were focused on updating the Capital Campaign prospect donor list and refining the fund advancement vision and goals as part of the LCS 2.0 project.

A draft of the Vision and Goals for fund advancement was distributed for feedback

8. Ad Hoc Capital Campaign Committee: Steve Balfour, Chairperson

Efforts focused on getting the new Development Director Diana Ayala familiarized and up-to-speed on her initiatives.

9. Ad Hoc LCS 2.0 Project Management Committee: Brian Dalziel, Chairperson

The committee shared the latest version of the LCS 2.0 Vision Statement which will be used going forward to drive the goals for the standing committees.

10. New Business: None.

11. Old Business: None

12. The meeting was adjourned at 11:45 A.M.

The next board meeting date will be Thursday, December 19th, 2019 at 10:00 AM in the South Campus Boardroom.

M/S/C Carole Wolff/Howard Feldstein to adjourn the meeting. The Board unanimously approved adjournment at 11:31 AM.

George William Radford, Secretary

Date of Approval: December 19th, 2019

Carole Jeanne Wolff, President