

LCS Board Meeting
10:06 AM, Thursday, February 21st, 2019
South Campus

Members Present:

President - Carole Wolff (1st term to 2020);
Vice President - Sandy Britton (1st term to 2019);
Treasurer - Tim Boardman (1st term to 2019);
Director - Howard Feldstein (1st term to 2020);
Director - Mac Whyte (1st term to 2020);
Director - Nick Hanson (1st term to 2019);
Director - Virginia Pelzl (1st term to 2020);
Director - Philip Newbold (1st term to 2020);
Director - Elizabeth Ramirez (1st term to 2020);
Director - Janis Sirany (1st term to 2019);

Members Absent:

Secretary - George Radford (1st term to 2020);

Vacant positions

Director at large (2021);

Director at large (2021);

Also present:

Executive Director - Terry Vidal.

Guests:

Steve Balfour - Capital Campaign

Larry Barnhardt - Ad Hoc Chair of the Redevelopment Plan 2020

Britt Blaser - Member of LCS

1. Call to order: President Carole Wolff called the meeting to order at 10:09 AM. There was a determination of a Quorum with ten of eleven voting members present.

2. Adoption of Agenda: M/S/C Carole Wolff/Virginia Pelzi to approve the February 21st 2019 agenda. The Board unanimously approved.

3. Carole Wolff, President would like a motion made to approve Steve Balfour (2021) as a Director of the Board with ratification at the March 19, 2019 AGM.

M/S/C Howard Feldstein/Philip Newbold to approve Steve Balfour as a Director of the Board (2021) with ratification at the March 19, 2019 AGM. Discussion. The Board unanimously approved. **Motion Carried.**

4. Secretary's report: George Radford not in attendance.

- **Approval of January 17th, 2019 Minutes:** M/S/C Tim Boardman/Sandy Britton to approve the minutes of the January 21st, 2010 Board meeting. The Board unanimously approved. **Motion Carried.**

5. Executive Director's February 2019 Board Report: Terry Vidal

Current Membership		Previous report		+/-	February 2018	
+/-						
Regular	2183	2176	+7		1925	+258
Senior	338	328	+10		290	+48
Student	2	2	0		1	+1
Business	7	5	+2		0	+7
Life	14	14	0		13	+1
Honorary	0	0	-1		1	-1
Monthly	204	86	+118		354	-150
Total	2748	2611	+137		2584	+164

Donations – Capital Campaign received a donation of \$2500 USD. Terry communicated with probate lawyer again and told him two weeks.

Audit –See Philip's Report.

Fund Development - George Radford out of town & no report..

Community – 2nd edition of Conecciones has been distributed. 3rd one is in the works. Installation of ATM subsurface is in the works, should be installed in a matter of weeks.

Blues event was successful. The ASA studio walk which passes through LCS was very successful. The Riberas Authors first event at LCS was also well received. A volunteer recognition Cocktail Party is being planned for March 23, Board invited Campus - See Nick Hanson's report.

Program – Classes continue to do well.

Finance – See Tim Boardman's report.

6. Treasurer's report: Tim Boardman, Treasurer.

Year to date

Membership, donations and fundraising all ahead of budget. Programs behind budget on revenue over budget on expenses. Only first month for 2019 so timing results in large fluctuations.

M/S/C Virginia Pelzl/Philip Newbold to accept the February 2019 Treasurer's Board Report, Balance Sheet and other financial reports. Discussion. The Board unanimously approved. **Motion Carried.**

A public report is available in the LCS office.

7. Standing Committee Reports:

- **Audit Committee:** Philip Newbold, Chairperson.
 - Most of our significant activities are initiated after the external audit is underway and ultimately completed. However, Mark Gulko and Philip Newbold played a minor role in providing feedback in support to Tim Boardman and Emile Badaway as they debated Grant Thornton in several revenue recognition differences of opinion.
 - Limited to no progress on the systems integration and work process analysis, design and implementation initiative this month.
 - Raja Mukherjee is continuing to support a variety of other tasks in support of the Fund Development Committee. Raja's role as an Audit Committee member is limited to only ensuring the Capital Campaign, in the future, designs and implements appropriate financial controls and reporting.

- Preview of Upcoming Activity for March will be devoted to digesting the implications of Grant Thornton's audit management letter coordinating with Tim Boardman and Emile Badway in mapping audit finding responses as necessary. In addition, the Audit Committee will prepare its remarks and materials, as required, for the upcoming Annual General Meeting.
- No member disputes have required intervention and investigation to date in February.

- **Campus Committee:** Nick Hanson, Chairperson.

The Committee did not meet formally in February. The Campus Committee last met on 14 January 2019

Members of Fund Development were present and discussed the need, from a fundraising perspective.

The issue of scraping the existing plans was discussed along with possibly locating the Learning Center on the site of the Darling house.

- Update: The Committee met with Arquitecto Perez on 14 January 2019 and an agreement was made that he would present a proposal for a new façade, but not for the north campus location, rather for the south campus location as requested by the committee members. He informed the committee that he could not work with another person's (LEAP) floor plans. He will need to start with the space allotments.
- Request by Nick Hansen to pass his Chair position to Howard Feldstein but to continue as a committee member. The Board accepted the suggestion.

- **Community Committee.** Sandy Briton, Chairperson.

- The Community Committee has had a couple meetings since the last Board meeting. We have two new candidates for membership, Eve Gelman and Tim Boeve that Sandy would like the Board to approve. Both have seen the goals and scope of the Community Committee and have expressed a strong desire to work towards these goals.

M/S/C Sandy Britton/Tim Boardman that the Board approve membership in the

Community Committee for candidates Eve Gelman and Tim Boeve. Discussion. The Board unanimously approved. **Motion Carried.**

- In coordination with all that's going on in the Redevelopment task force, the Community committee is focusing its efforts on developing a plan for community outreach to run parallel to the Remodeling project in order to end up with an "LCS Version 2.0" that includes updated "software" (programs, services, activities) as well as "hardware" (physical facilities).
- While we are still in "draft" mode as far as our goals for the next 18-24 months, they are currently grouped into five main categories: integration/inclusion; community enhancement/service; public perception of LCS; membership and volunteer enhancements; and expanding membership.
- In service of these goals and in conjunction with Terry we are also working on assembling something like a "Mexican advisory committee" of grass roots community leaders to help inform our goals and decisions.

- **Finance Committee:** Tim Boardman, Chairperson.

Items were covered in the Treasurer's report above.

- **Program Committee:** Virginia Pelzi, Chairperson.

- Last week the Program Reps and the Community Committee Chair, Sandy Britton met with Terry and in conclusion a 5 week Strategy assignment is in progress on how the Program and Community would work together.
- Program Committee Insights assimilation by Philip Newbold was reported.

- **Fund Development Committee** George Radford, Chairperson. Not in attendance.

- Planning is in progress for Annual Giving 2019 Campaign.
- Que Ganga: Steve Balfour and Mary Anne have been reviewing the Bazaar and are about to make some changes.

- **Ad Hoc Capital Campaign Committee** Michael Searles/Steve Balfour/Kathleen Durham.

- For March Board meeting Michael Searles, Tim, Steve and Terry to prepare and present an initial budget for getting the Capital campaign off the ground
- Temp staff position - Working on a description and an amount for position who will report to Terry and work with the Capital Campaign Committee

- Follow up on the exercise Kathleen did at last board meeting.
- **Ad Hoc Master Plan Redevelopment Committee:** Larry Barnhardt, Chairperson.
 - Updated the Board on the progress of the committee's feedback.
- **Ad Hoc Nominating Committee:** Carole Wolff/George Radford.
 - Updated the Board on the Director positions for ratification and vacancies that need to be filled on the Board.

8. New Business:

- The President, Carole Wolff requested a synopsis of accomplishments from each Committee Chair for their year as Chair by March 10th.
- Next board meeting date will be March 14th 2019 at 10:00 AM in the South Campus Boardroom.

9. M/S/C Gin Pelzl/Howard Feldstein to adjourn the meeting. The Board unanimously approved adjournment at 11:30 AM.

George Radford, Secretary

Date of Approval: March 14th , 2019

Carole Wolff, President