

LCS Board Meeting
10:00 AM, Thursday, May 16th, 2019
South Campus Boardroom

Members Present:

President - Carole Jeanne Wolff (1st term to 2020);
Vice President - Sandy Eileen Britton (1st term to 2021);
Secretary - George William Radford (1st term to 2020);
Director - Elizabeth Villaseñor Ramirez (1st term to 2020);
Director - Virginia Boyle Pelzl (1st term to 2020);
Director - Mac Bruce Whyte (1st term to 2020);
Director - Janis Elizabeth Sirany (1st term to 2019);
Director - Brian Thomas Dalziel (1st term to 2021).

Members Absent:

Treasurer - Andrew Timothy Boardman (1st term to 2021);
Director - Howard Feldstein (1st term to 2020);
Director - Steve Balfour - (1st term to 2020).

Vacant positions

Director at large (2021);
Director at large (2021);

Also present:

Executive Director - Terence Quintin Vidal.
Philip Newbold representing Tim Boardman

Guests:

Larry Barnhart
Britt Blaser

1. Call to order: President Carole Wolff called the meeting to order at 10:09 AM. There

was a determination of a Quorum with eight of eleven voting members present.

2. Adoption of Agenda: M/S/C George Radford/Virginia Pelzi to approve the May 16th, 2019 agenda. The Board unanimously approved.

3. President's Report: Carole Wolff

Carole Wolff requested all Board members ensure their contact information is up-to-date.

Committee Heads were requested to update committee membership and contact information.

4. Secretary's report: George Radford

- **Approval of the April 16th 2019 Minutes:** M/S/C Virginia Pelzi/Howard Feldstein to approve the minutes of the April 16th, 2019 Board meeting. The Board unanimously approved. **Motion Carried.**
- The Secretary reported the protocolized minutes of the March 2019 Annual General meeting had been delivered to Actinver and Board Executive signatures updated.

5. Executive Director's May 2019 Board Report: Terry Vidal

Current Membership	Previous report	+/-	May 2018	+/-	
<u>Regular</u> <u>2158</u>	<u>2175</u>	<u>-17</u>	<u>1923</u>	<u>+235</u>	
<u>Senior</u> <u>329</u>	<u>324</u>	<u>+5</u>	<u>283</u>	<u>+46</u>	
<u>Student</u> <u>3</u>	<u>3</u>	<u>0</u>	<u>0</u>	<u>+3</u>	
<u>Business</u> <u>7</u>	<u>7</u>	<u>0</u>	<u>0</u>	<u>+7</u>	
<u>Life</u> <u>14</u>	<u>14</u>	<u>0</u>	<u>13</u>	<u>+1</u>	
<u>Honorary</u> <u>0</u>	<u>0</u>	<u>0</u>	<u>1</u>	<u>-1</u>	
<u>Monthly</u> <u>13</u>	<u>35</u>	<u>-22</u>	<u>28</u>	<u>-15</u>	
Total	2524	2558	-34	2248	+276

Fund Development - Steve Balfour and the Executive Director have been corresponding with *Gestion Filantropica* pursuing an agreement to search for appropriate candidates for the position of Capital Campaign Fund Development Director. Target date July.

Community – The third “*Conexiones Entre Amigos*,” is on June 11. The speaker is an expert on non-profits in Mexico. The Funky Ball and Carnival fundraiser for the Chapala High School American style football team is scheduled for June 7 or 8.

Program – This month the program *Taller Comunicacion Creativo* is offering classes on Spanish orthography. A clay studio is up and ready to run. It will open for students June 4.

6. Treasurer's report: Tim Boardman, Treasurer

Month

Programs, donations & fundraising revenue below budget, membership above. On the expenses buildings & grounds over budget, everything else close.

Year to date [YTD]

Membership and donations continue ahead of budget, fundraising is \$31,639 below budget [net].

Programs are \$193,266 behind budget on a net basis. The magazine represents roughly 50% [\$93,567] of the programs shortfall.

M/S/C George Radford/Virginia Pelzl to accept the May 2019 Treasurer's Board Report, Balance Sheet and other financial reports. Discussion. The Board unanimously approved. **Motion Carried.**

A public report is available in the LCS office.

7. Standing Committee Reports:

- **Audit Committee:** Brian Dalziel, Chairperson reported on the progress of the committee regarding current activities and upcoming events.
- **Campus Committee:** Howard Feldstein, Chairperson.

The South Campus development program has been refined and will be reviewed with the intended architects in the coming weeks. Hugo has been asked to provide a sample contract for review by the committee. This will be reviewed along with the LEAP contract leading to an agreement that can be presented to the Board for approval. The Learning Center revised facade design will be converted from PDF to PowerPoint format so that imbedded text can be edited.

Motion to obtain a firm commitment on the Molinari property

Moved that the board authorizes the LCS executive director to contact and work directly with the neighbor John Molinari and/or his representative for an expedited decision on acquiring the property at on Ramon Corona in a mutually beneficial way, with the result being a firm no, or a commitment to negotiating a final deal in the next 6 months.

- **Community Committee.** Sandy Briton, Chairperson.

Motion to create a committee to oversee LCS 2.0 implementation

Moved to approve the formation of an ad hoc LCS 2.0 Project Launch Task Force group.

- The purpose of the Task Force is to put in place the processes, tools, etc. that will make sure the project moves ahead, stay on track, and remains collaborative and unified.
- Sandy Britton has volunteered to chair the committee and Larry Barnhardt has agreed to be a member / advisor. Terry Vidal and Carole Wolff would be ex officio members. Standing committee chairs would form the balance of the membership.

- **Finance Committee:** Tim Boardman, Chairperson. Represented by Phil

Items were covered in the Treasurer's report above.

- **Program Committee:** Mac Whyte, Chairperson reported on the draft of planned activities/tasks for the committee.

- **Fund Development Committee** George Radford, Chairperson.

Que Ganga

Tracking 25% below forecast for net revenue. The store is still expected to deliver over 90.000 pesos in net revenue by year end.

Commercial use of the LCS Website

The consensus of the discussion at the FDC meeting on Weds April 10th was that LCS should commercialize the website offering ad placements to business clients perhaps in conjunction with magazine and directory advertising.

Legacy Giving

Legacy Giving process, recordkeeping and promotion material has been gathered from other websites . Raja Mukherjee will be asked for ideas on customization for LCS purposes before general review by Terry and Board members.

Annual Giving

The FDC set this year's giving target at 300,000 pesos, a conservative amount.

- **Ad Hoc Capital Campaign Committee:** Steve Balfour, Chair.

Terry Vidal reported that a candidate for the fund development director's position has presented herself. Interviews for other candidates to follow.

8, New Business:

- No New Business

Next board meeting date will be June 20th, 2019 at 10:00 AM in the South Campus Boardroom.

M/S/C Gin Pelzl/Howard Feldstein to adjourn the meeting. The Board unanimously approved adjournment at 11:15 AM.

George Radford, Secretary

Date of Approval: June 20th , 2019

Carole Wolff, President