

LCS Board Meeting
10:00 AM, Thursday, June 20th, 2019
South Campus Boardroom

Members Present:

President - Carole Jeanne Wolff (1st term to 2020);
Vice President - Sandy Eileen Britton (1st term to 2021);
Treasurer - Andrew Timothy Boardman (1st term to 2021);
Secretary - George William Radford (1st term to 2020);
Director - Elizabeth Villaseñor Ramirez (1st term to 2020);
Director - Virginia Boyle Pelzl (1st term to 2020);
Director - Mac Bruce Whyte (1st term to 2020);
Director - Howard Feldstein (1st term to 2020);
Director - Steve Balfour - (1st term to 2020).
Director - Janis Elizabeth Sirany (1st term to 2019);
Director - Brian Thomas Dalziel (1st term to 2021).

Members Absent:

None

Vacant positions

Director at large (2021);
Director at large (2021);

Also present:

Executive Director - Terence Quintin Vidal.

Guests:

Larry Barnhart

1. Call to order: President Carole Wolff called the meeting to order at 10:09 AM. There was a determination of a Quorum with eleven of eleven voting members present.

2. Adoption of Agenda: M/S/C George Radford/Virginia Pelzl to approve the June 20th, 2019 agenda. The Board unanimously approved.

3. President’s Report: Carole Wolff

Carole Wolff requested all Board members ensure their contact information and planned absence dates is up-to-date.

Committee Heads were requested to update committee membership and contact information.

The President announced the Executive Director will assume leadership of the LCS 2.0 task force with assistance from Vice-president Sandy Britton. Next steps to be decided.

4. Secretary's report: George Radford

- **Approval of the May 16th, 2019 Minutes:** M/S/C Virginia Pelzl/Howard Feldstein to approve the minutes of the May 16th, 2019 Board meeting. The Board unanimously approved. **Motion Carried.**
- The Secretary reported the protocolized minutes of the March 2019 Annual General meeting had been delivered to Actinver and Board Executive signatures updated.
- Similarly, the minutes were delivered to Bancomer for approval. No update yet on their acceptance.

5. Executive Director’s June 2019 Board Report: Terry Vidal

Current Membership	Previous report	+/-	June 2018	+/-
<u>Regular</u> <u>2135</u>	<u>2158</u>	<u>-23</u>	<u>1931</u>	<u>+204</u>
<u>Senior</u> <u>332</u>	<u>329</u>	<u>+3</u>	<u>287</u>	<u>+45</u>
<u>Student</u> <u>3</u>	<u>3</u>	<u>0</u>	<u>0</u>	<u>+3</u>
<u>Business</u> <u>7</u>	<u>7</u>	<u>0</u>	<u>1</u>	<u>+6</u>
<u>Life</u> <u>14</u>	<u>14</u>	<u>0</u>	<u>13</u>	<u>+1</u>
<u>Honorary</u> <u>0</u>	<u>0</u>	<u>0</u>	<u>1</u>	<u>-1</u>
<u>Monthly</u> <u>11</u>	<u>13</u>	<u>-2</u>	<u>32</u>	<u>-21</u>
Total 2502	2524	-22	2265	+237

Fund Development - On June 24, *Gestion Filantropica* will be providing us the names of candidates they have found for the position of Fund Development Director. Target date July. 2019-2020 Annual giving campaign is being developed.

Community – “*Conexiones Entre Amigos*,” from June 11 was successful. The next meeting will host folks from Vialidad. The Funky Ball and Carnival fundraiser for the Chapala High School American football team is was less than successful, netting only ~\$10,000 MXN for the team. Our big summer event is a music fest scheduled for July 6. All Board members are encouraged to buy tickets and participate. We'll be hosting a presentation by COPRISJAL July 10, that should interest the entire community.

Program – The Mudlarks Clay studio is successful.

6. Treasurer's report: Tim Boardman, Treasurer

Month Income for the month close to budget, donations down, membership & investment income up. Net over-budget for the month is \$114k with \$97k of that relating to the above one-time items.

Year to date [YTD] Membership, donations, and investment income ahead of budget, programs behind. Buildings/grounds spending ahead of YTD budgeted amount. We continue to be \$274k ahead of budget on a YTD basis after taking into account the one-time charges this month and the membership pick-up from last year. Que Ganga is an effective break-even for the year but still \$53k below budget, the magazine shows a loss of \$66k YTD and is now \$121k below budget.

M/S/C George Radford/Virginia Pelzl to accept the June 2019 Treasurer's Board Report, Balance Sheet and other financial reports. Discussion. The Board unanimously approved. **Motion Carried.**

A public report is available in the LCS office.

7. Standing Committee Reports:

- **Audit Committee:** Brian Dalziel, Chairperson

The Chairperson reported on the progress of the committee regarding current activities

and upcoming events.

- **Campus Committee:** Howard Feldstein, Chairperson.

The committee met with Arq. Gustavo Niño. Plans developed by LEAP and the facade design presented by Hugo Medrano were reviewed. Discussion continued about the program to be included in the Grand Sala and other segments of this project. Action items resulting from this meeting include sending digital copies of the LEAP and Medrano submissions to Niño and the receipt from Niño of a preliminary proposal in 2 weeks. The general consensus was very positive about developing a working relationship with Gustavo.

- **Community Committee.** Sandy Briton, Chairperson.

Sandy updated the Board on the refinement of the LCS 2.0 "Why and Vision" statement intended as guidance to the standing committees in developing their projects.

- **Finance Committee:** Tim Boardman, Chairperson.

Items were covered in the Treasurer's report above.

- **Program Committee:** Mac Whyte, Chairperson

Mac Whyte reported the committee is waiting for direction from the LCS 2.0 Strategy. Efforts continue to add volunteers to the Program Committee.

- **Fund Development Committee** George Radford, Chairperson.

Legacy Giving

The terms of reference developed for the project reveal a need for a significant time to be spent on donor identification and qualification. That effort is not currently available.

Annual Giving

The FDC set this year's giving target at 300,000 pesos, a conservative amount.

An initial planning meeting for the 2019 campaign was held to identify tasks and schedules.

LCS 2.0

Three meetings have been attended with the oversight committee to move the initiative along.

- **Ad Hoc Capital Campaign Committee:** Steve Balfour, Chairperson

Steve updated the Board on progress with finding a campaign director and modifications to the donor database to accommodate Capital Campaign information.

A proposal for “Board Engagement” was reviewed and modifications suggested. Steve will update and re-distribute for comments from Board members.

8, New Business:

➤ No New Business

The next board meeting date will be Thursday, July 18th, 2019 at 10:00 AM in the South Campus Boardroom.

M/S/C Gin Pelzi/Howard Feldstein to adjourn the meeting. The Board unanimously approved adjournment at 11:15 AM.

George William Radford, Secretary

Date of Approval: July 18th, 2019

Carole Jeanne Wolff, President