

LCS Board Meeting

10:00 AM, Thursday, December 17th, 2021

LCS Campus

Members Present:

President - Stephen Irvin Balfour (1st term to 2022);
Vice-president - Howard Feldstein (1st term to 2021);
Treasurer - Andrew Timothy Boardman (1st term to 2021);
Secretary - George William Radford (2nd term to 2022);
Director - Michael Ross Searles (1st term to 2022);
Director - Brian Thomas Dalziel (2nd term to 2022);
Director - Christine Carter Caldwell (1st term to 2021);
Director - Larry John Barnhardt; (1st term to 2021).
Director - Richard Joseph Chase (1st term to 2022);
Director - Yolanda Martínez Llamas (1st term to 2022).

Members Absent:

Director - Antoinette Francis Brahm (1st term to 2021);
Director - Elizabeth Villaseñor Ramírez (2nd term to 2022);
Past President - Carole Jeanne Wolff

Vacant positions:

Director - (1st term to 2021).

1. Call to Order: Steve Balfour, President, at 10:05 AM.

2. Adoption of Agenda: There was a determination of a Quorum with ten of twelve voting members present.

M/S/C George Radford/Larry Barnhardt to approve the December 17th, 2020 agenda. The Board unanimously approved.

3. President's Report: Steve Balfour

Special AGM Meeting Brian Dalziel reviewed the agenda for the February meeting,

- **Motion** M/S/C Brian Dalziel/Howard Feldstein to approve the agenda for the

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February AGM agenda, Discussion. The Board unanimously approved. **Motion Carried.**

Executive Director Search Teleconference interviews with 3 candidates are scheduled with the selection committee on December 23rd

4. **Secretary's Report:** George Radford

- **The Minutes of the November 19th, 2020 Board Meeting** are not ready. They will be presented for approval at the next meeting on January 21st.
- **The AGM Minutes of August 20, 2020** have been translated and have been sent to Mexico City for protocolization.

5. **Executive Director's Report - October, 2020. Steven Balfour**

- OPEN Circle - scheduled to restart on November 1st with all required safety precautions and using reservations to limit attendance to 75 .
- ing practitioners have proposed a new fee sharing scheme.
- **Motion** M/S/C Brian Dalziel/Howard Feldstein to approve a new fee sharing rate effective immediately for a term of one year of 70 % for the Doctors and 30% retained by the LCS. Discussion. The Board unanimously approved. **Motion Carried.**
- Chuck Ball is now ready to test a new feature that allows credit card payment for donations on the LCS website.
- Annual Fund - Donations total over \$2 million pesos since appeals began. .
- Steve Balfour reviewed campus attendance statistics gathered at the entrance gates.
- Monthly membership numbers over the past 12 months were discussed. Membership has held relatively steady following the pandemic drop.
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6. **Treasurer's report:** Tim Boardman, Treasurer.

Month

November looks worse than it actually is. Membership has a \$100k adjustment this month to recognise payments received for next year as a result of our earlier appeals for funding. Directory shows \$72k of revenue, but no expenses have been recorded either for the month or YTD. Taking these 2 items into account, LCS is close to breakeven for the month.

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Year to date [YTD]

There is a further adjustment of \$80k to be made to membership in December to correctly recognise the revenue..

When combining this with the Directory expenses yet to be recorded, the real deficit for the YTD is probably in the \$250k range. Given the unusual circumstances of this year, that is somewhat fortuitous.

Non-restricted cash on hand at Nov 30 totaled \$1,142k, still close to 3 months of reduced operations.

Motion: M/S/C Michael Searles/Larry Barnhardt to accept the January 2021 Treasurer's Board Report, Balance Sheet and other financial reports. Discussion. The Board unanimously approved. **Motion Carried.**

7. The Urgency of Now initiative - Team Updates

Membership - Brian Dalziel

Brian Dalziel reported on the progress of the initiative to identify,, contact and re-enroll lapsed members using a team of LCS volunteers.

Fundraising - Steve Balfour

A major fundraising event is planned on campus for January 22nd with a live performance by Branden and James,

Information Technology - Tim Boardman and Steve Balfour

Board members were walked through a demonstration of the features and capabilities of GiveCloud, a potential point-of-sale application for use by the LCS.

Marketing and Community Relations - Larry Barnhardt

A Year-at-a-Glance calendar of events was reviewed with Board members.

The charter for the charter of the new Mexican Advisory Council was presented for approval.

Motion M/S/C Larry Barnhardt/Michael Searles to approve the LCS's adoption of the charter for the Mexican Advisory Council.. Discussion. The Board unanimously approved. **Motion Carried.**

8. Standing Committee Reports: No reports this month

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- **Audit Committee:** Brian Dalziel, Chairperson.
- **Campus Committee:** Howard Feldstein, Chairperson.
- **Community Committee:** Larry Barnhardt. Chairperson
- **Program Committee:**
- **Fund Development Committee** George Radford, Chairperson

9. Ad Hoc Capital Campaign Committee: Steve Balfour. No report.

9 Old Business:

No items raised.

10. Adjournment

M/S/C Howard Feldstien/Tim Boardman to adjourn the meeting. The Board unanimously approved adjournment at 11:45 A.M.

The next board meeting date will be Thursday, January 21st, 2021 at 10:00 AM in person on the LCS Campus.

George William Radford, Secretary

Date of Approval: January 21st, 2021

Stephen Irvin Balfour, President